

Agenda

Mole Valley
Local Committee

**We welcome you to
Mole Valley Local Committee**
Your Councillors, Your Community
and the Issues that Matter to You

Discussion



Venue

Location: Council Chamber,
Pippbrook, Reigate
Road, Dorking, Surrey,
RH4 1SJ

Date: Wednesday, 18 June
2014

Time: 1.00 pm

You can get involved in the following ways

Get involved

Ask a question

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. Most local committees provide an opportunity to raise questions, informally, up to 30 minutes before the meeting officially starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

Write a question

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Thank you for coming to the Local Committee meeting

Your Partnership officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

Email: victoria.jeffrey@surreycc.gov.uk

Tel: 01372 371662

Website: www.surreycc.gov.uk/MoleValley



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SURREY
COUNTY COUNCIL

Surrey County Council Appointed Members

Mrs Clare Curran, Bookham and Fetcham West (Chairman)
Mr Tim Hall, Leatherhead and Fetcham East (Vice-Chairman)
Mrs Helyn Clack, Dorking Rural
Mr Stephen Cooksey, Dorking and the Holmwoods
Mr Chris Townsend, Ashted
Mrs Hazel Watson, Dorking Hills

District Council Appointed Members

To be confirmed

Chief Executive
David McNulty

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Victoria Jeffrey, Community Partnership & Committee Officer on 01372 371662 or write to the Community Partnerships Team at Pippbrook, Reigate Road, Dorking, Surrey, RH4 1SJ or victoria.jeffrey@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

		
Mrs Clare Curran (Chairman) Bookham and Fetcham West	Mr Tim Hall (Vice-Chairman) Leatherhead and Fetcham East	Mrs Helyn Clack Dorking Rural
		
Mr Stephen Cooksey Dorking South and the Holmwoods	Mr Chris Townsend Ashtead	Mrs Hazel Watson Dorking Hills
 SURREY COUNTY COUNCIL Local Committee (MOLE VALLEY) County Councillors 2013-17		

For councillor contact details, please contact Victoria Jeffrey, Community Partnership and Committee Officer (victoria.jeffrey@surreycc.gov.uk/01372371662) or visit www.surreycc.gov.uk/molevalley.

Use of social media and recording at council meetings

Reporting on meetings via social media

Anyone attending a council meeting in the public seating area is welcome to report on the proceedings, making use of social media (e.g. to tweet or blog), provided that this does not disturb the business of the meeting. To support this, County Hall has wifi available for those visiting the building so please ask at reception for details.

Members taking part in a council meeting may also use social media. However, members are reminded that they must take account of all information presented before making a decision and should actively listen and be courteous to others, particularly witnesses providing evidence.

Webcasting

In line with our commitment to openness and transparency, we webcast County Council, Cabinet, Planning & Regulatory Committee and Mole Valley Local Committee meetings as well as the Surrey Police and Crime Panel. These webcasts are available live and for six months after each meeting at www.surreycc.gov.uk/webcasts.

Generally, the public seating areas are not covered by the webcast. However by entering the meeting room and using the public seating areas, then the public is deemed to be consenting to being filmed by the Council and to the possible use of these images and sound recordings for webcasting and/or training purposes.

We also webcast some select and local committee meetings where there is expected to be significant public interest in the discussion.

Requests for recording meetings

Members of the public are permitted to film, record or take photographs at council meetings provided that this does not disturb the business of the meeting and there is sufficient space. If you wish to film a particular meeting, please liaise with the council officer listed in the agenda prior to the start of the meeting so that the Chairman can give their consent and those attending the meeting can be made aware of any filming taking place.

Filming should be limited to the formal meeting area and not extend to those in the public seating area.

The Chairman will make the final decision in all matters of dispute in regard to the use of social media and filming in a committee meeting.

Using Mobile Technology

You may use mobile technology provided that it does not interfere with the PA or induction loop system. As a courtesy to others and to avoid disruption to the meeting, all mobile technology should be on silent mode during meetings.

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive any apologies for absence and notices of substitutions from District members under Standing Order 39.

2 MINUTES OF PREVIOUS MEETING

(Pages 1 - 8)

To approve the Minutes of the previous meeting as a correct record.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4a PUBLIC QUESTIONS

To receive any questions from Surrey County Council electors within the area in accordance with Standing Order 66.

4b MEMBER QUESTIONS

To receive any written questions from Members under Standing Order 47.

5 PETITIONS

To receive any petitions in accordance with Standing Order 65 or letters of representation in accordance with the Local Protocol. An officer response will be provided to each petition / letter of representation.

- i. Installation of a yellow box on the A24, Dorking Station junction.

6 RECOMMENDATIONS TRACKER

(Pages 9 - 12)

To update the committee on progress against previous actions.

7 DECISION ON LOCAL COMMITTEE SUBSTITUTIONS

Under the County Council's Constitution (Part 4. Standing Orders, Part 3 40 (f)) no substitutes are permitted for district/borough council co-opted members of local committees, unless a local committee agrees otherwise at its first meeting following the Council's annual meeting and in relation to all meetings in the following year, upon which named substitutes will be appointed to the Local Committee on the nomination of the relevant district/borough council.

The Local Committee is therefore asked to decide whether it wishes to co-opt substitutes in the municipal year 2014/15.

8 HIGHWAYS UPDATE (Pages 13 - 24)

To update the committee on the progress of local highways schemes.

9 BLACKBROOK ROAD, DORKING SPEED REDUCTION (Pages 25 - 28)

To update the committee on the safety assessment of Blackbrook Road, Dorking in accordance with the recommendation from the Portfolio Holder.

10 WINTER SERVICE ARRANGEMENTS (Pages 29 - 34)

To update the committee on the winter service performance for 2013/14.

11 PARKING UPDATE (Pages 35 - 48)

For the Committee to agree the proposed changes to parking regulations in High Street Dorking, North Street Leatherhead, Ottoways Lane Ashted and Lower Shott Bookham.

12 EAST COMMUNITY SAFETY PARTNERSHIP (Pages 49 - 56)

To update the committee on the amalgamation of the Community Safety Partnerships in the East of Surrey and to agree the Local Committee representation on the partnership.

13 SERVICES FOR YOUNG PEOPLE LOCAL RECOMMISSIONING 2015-2020 (Pages 57 - 68)

To update the Local Committee on the direction for future commissioning and to ask the committee for support in increased delegation to the committee regarding centre based youth work.

14 LOCAL PREVENTION FRAMEWORK PERFORMANCE UPDATE (Pages 69 - 84)

To update the committee on the performance of the current Local Prevention Framework contract for 2013-2015.

15 LOCAL COMMITTEE TASK GROUPS AND NOMINATION TO OUTSIDE BODIES

To agree the terms of reference for the Local Committee task groups and appoint members to the task groups and outside bodies – Report to follow.

16 MEMBERS' ALLOCATIONS

(Pages 85 - 90)

To update the Committee on members' allocations spend.

DRAFT

Minutes of the meeting of the
Mole VALLEY LOCAL COMMITTEE
 held at 2.00 pm on 5 March 2014
 at Council Chamber, Pippbrook, Reigate Road, Dorking, Surrey, RH4 1SJ.

Surrey County Council Members:

- * Mrs Clare Curran (Chairman)
- * Mr Tim Hall (Vice-Chairman)
- * Mrs Helyn Clack
- * Mr Stephen Cooksey
- * Mr Chris Townsend
- * Mrs Hazel Watson

Borough / District Members:

- * Cllr Rosemary Dickson
- * Cllr Valerie Homewood
- * Cllr Raj Haque
- * Cllr Simon Ling
- * Cllr Charles Yarwood
- * Cllr Philippa Shimmin

* In attendance

OPEN FORUM

An open forum was held at the start of the meeting, topics discussed included Flanchford Bridge and road resurfacing.

43/13 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS [Item 1]

Apologies were received from Cllrs Valerie Homewood, Raj Haque and Charles Yarwood. Cllr Margaret Cooksey substituted for Cllr Valerie Homewood.

44/13 MINUTES OF PREVIOUS MEETING [Item 2]

Confirmed as a correct record.

45/13 DECLARATIONS OF INTEREST [Item 3]

There were no declarations of interest.

(a) PUBLIC QUESTIONS [Item 4a]

Six questions were received; the questions and answers are set out in Annexe A.

The following supplementary questions were asked:

ITEM 2

Question from Cllr Potter: Where and when has work been carried out and when will any additional funding be available? In response it was stated that the work of the Brockham Flood Forum is outside of the remit of the Local Committee. Helyn Clack who chairs the forum undertook to answer any further questions in more detail if Cllr Potter submits these to the Forum.

Question from Roger Troughton: When will officers meet with Tesco? The Senior Engineer stated that they have now been able to establish a contact with Tesco and a meeting will take place as soon as possible.

Question from Sandra Baxter: Can signs be provided to warn of concealed drives on the straight part of the road? The Senior Engineer replied that there is no prescribed highway sign for this and as such it would not be possible to provide them.

Question from Michael Agius: Peter Seaward represented the questioner who was unable to be present and asked whether the road could be put on the list for future speeding checks. Officers agreed to meet with the resident to consider what could be done to address the issue.

Question from Peter Seaward: Businesses in Manor house Lane are reporting problems as a result of the road closure and have requested that diversion signs be put in place. Officers agreed to look at this.

Annexe A

(b) MEMBER QUESTIONS [Item 4b]

Questions were received from four members, the questions and answers are set out in Annexe B.

The following supplementary questions were asked:

Question 5 from Hazel Watson: She asked why no further action is being taken in relation to Ashley Road and Bailey Road. The Projects and Contracts Group Manager replied that there had been some issues with the surface treatment programme and a team of officers had been looking at the issues. A report is expected shortly with recommendations on a way forward. He agreed to discuss the matter further outside of the meeting.

Question from Philippa Shimmin: She expressed her appreciation for the attendance of highway officers at the Mole Valley Access Group meetings and requested that footways be made a higher priority.

Question 1 from Stephen Cooksey: He asked whether as the funding for the work is in this year's budget, it will be completed this year and if not will the funding be carried over. It was agreed that the Maintenance Engineer would supply this information.

Question 2 from Stephen Cooksey: He expressed disappointment that the drainage contractor had left the site before completing the work and asked whether funding would be carried over to the next financial year. Officers replied that the money is ring fenced and that the contractor should return in about 4 weeks.

Question 4 From Stephen Cooksey: It was agreed that the Streetlighting Contract Manager would be asked to contact Mr Cooksey to discuss the issues.

Annexe B

46/13 PETITIONS [Item 5]

No petitions were received.

47/13 RECOMMENDATIONS TRACKER [Item 6]

In relation to the pilot for 20mph speed limits outside schools that the lights in Park Lane are not working. The school had indicated that they were prepared to carry out the repair, but were not sure if this was permitted. The Senior Engineer agreed to respond to the divisional member outside of the meeting.

In relation to Woodfield Lane, Ashtead it was reported that meetings had been held with the tree officer and discussions will take place in to respect common land and it was hoped that an update could be brought to the Committee soon.

48/13 ROAD SAFETY POLICY [Item 7]

Declarations of Interest: None

Officer attending: Duncan Knox, Road Safety Team Manager, Rebecca Harrison, Sustainability Community Engagement Team Leader

Petitions, Public Questions/Statements: There was no public participation during this item.

Member discussion – key points

Members indicated that if the pilots to introduce 20mph zones outside schools are successful, they would like to extend this.

Members asked whether it would be possible for them to use their members' allocation to help to fund school crossing patrols. It was agreed that clarification on whether this was possible would be sought. It was noted, that the annual cost of a school crossing patrol officer is in the region of £3,000 so if funding were provided by a member, consideration would have to be given to providing sustainable funding in future years. It was reported that it is often difficult to fill these posts.

Members welcomed the revised speed limit policy, but were concerned that in Step 6 of the policy that if the Local Committee did not agree with the recommendations the matter would be referred to the Cabinet Member as they felt that the Committee was best placed to make these decisions. On a vote by 6 votes FOR to 4 AGAINST it was:

Resolved: that the

ITEM 2

draft road safety policies be endorsed prior to their submission to Cabinet subject to the following comment:

In the Setting Local Speed Limits Policy, Step 6, the Local Committee feel that they should be able to agree an alternative option not recommended by the Area Highways Manager and the decision should not be referred to the Cabinet Member for Transport, Highways and Environment.

Reason for Decision:

Local Committees are responsible for most highway and transport matters in their areas, including speed limits and road safety measures outside schools and were therefore invited to submit comments on these new policies prior to submission to the Cabinet.

49/13 PROJECT HORIZON UPDATE 2013/14 [Item 8]

Declarations of Interest: None

Officer attending: Mark Borland, Projects and Contracts Group Manager

Petitions, Public Questions/Statements: There was no public participation during this item.

Member discussion – key points

Members raised the issue of utility companies digging up recently resurfaced roads. It was reported that utilities should not be able to work on new roads for 5 years after completion except in an emergency and they are being asked to survey the roads in the programme in advance to check there are no existing problems. The new permit scheme has helped to prevent some issues and the number of inspectors has doubled. However, it is not possible for them to examine all utility work. There is a 2 year guarantee on all reinstatements made by utilities and members were asked to make the streetworks team aware of any issues in their area so they can be followed up if necessary.

It was confirmed that it is intended to resurface the whole of Middle Street in Betchworth.

It was requested that Dene Road be moved ahead of Oakfield Road and South Street be put into the programme instead of West Street. Officers reported that when the programme is clearer it will be discussed with local highways officers to ensure it fits with the local programme of patching work.

Members requested that residents be informed in good time where work is to be carried out.

The Committee noted the success of the countywide 5 year programme in year one and thanked officers for the work done so far which has been well received by residents. It also noted the progress of Operation Horizon roads, Surface Treatment roads and changes in the year one programme in Mole Valley and the proposed programme for year two (2014/15) and the remaining years of the programme (2015-2018)

50/13 HIGHWAYS UPDATE 2103/14 - END OF YEAR REPORT [Item 9]

Declarations of Interest: None

Officer attending: Anita Guy, Senior Highways Engineer

Petitions, Public Questions/Statements: There was no public participation during this item.

Member discussion – key points

Noted the report and that options are being drawn up for the Hollow Lane traffic calming scheme and also for Garlands Lane, Leatherhead, which will be shared with members.

Noted that the scheme for Ottways Lane will begin in the next financial year.

The Committee thanked the local highways team for their excellent work and sent their best wishes to John Lawlor.

51/13 ACCESS TO VINCENT ROAD, DORKING [Item 10]

Declarations of Interest: None

Officer attending: Anita Guy, Senior Highways Engineer

Petitions, Public Questions/Statements: There was no public participation during this item.

Member discussion – key points

The Divisional member indicated that the access only order for Vincent Road is not being observed. He suggested that yellow signs should be placed on the street lamps along the road saying access to encourage people not to return to this route. It was also suggested that an island should be installed at the exit from Lidl to prevent people from making an illegal turn. The Senior Engineer replied that it would not be possible to install an island within the current layout of the junction as this would prevent HGVs from turning into the site to make deliveries. Members suggested other possible solutions such as putting up a temporary sign saying road closed except for access or considering a stopping up order.

It was agreed that the Senior Highways Engineer, the Divisional Member and a representative of the residents would meet on site to look at a way forward.

52/13 SPOOK HILL BUS CLEARWAY [Item 11]

Declarations of Interest: None

Officer attending: Anita Guy, Senior Highways Engineer

ITEM 2

Petitions, Public Questions/Statements: There was no public participation during this item.

Member discussion – key points

None.

Resolved:

That a clearway is introduced at the existing southbound bus stop in Spook Hill, south of the junction with Holmesdale Road (opposite the shops), the restriction to be 7am until 7pm daily.

Reasons for decision:

To prevent obstruction of the bus stop by inconsiderate parking and allow penalty charge notices to be issued to offending vehicles.

53/13 WEST STREET, DORKING [Item 12]

Declarations of Interest: None

Officer attending: Anita Guy, Senior Highways Engineer

Petitions, Public Questions/Statements: There was no public participation during this item.

Member discussion – key points

Members welcomed the scheme although it was suggested that a physical measure to stop people turning left out of North Street would be beneficial. The Senior Engineer agrees to take this suggestion back to the design team.

Resolved to:

- (i) approve the proposal to widen the footways in West Street, Dorking, as shown in Annexes 1 and 2, for public consultation; and
- (ii) authorise delegation of authority to the Area Team Manager in consultation with the Chairman and Vice-Chairman of the Local Committee and the local Divisional Members to consider the results of the consultation and make a decision on whether or not to implement the proposal, subject to funding from developer contributions.

Reasons for decision:

To progress the proposed footway improvements for West Street, Dorking and facilitate implementation before the 2014 Christmas embargo on highway works.

54/13 MEMBER ALLOCATIONS UPDATE [Item 13]

Declarations of Interest: None

Officer attending: None

Petitions, Public Questions/Statements: There was no public participation during this item.

Member discussion – key points

The Committee noted the amounts spent from the Members' Allocation and Local Committee capital budgets, as set out in Annex 1 of the report and thanked the Local Support Assistant for her support in ensuring that the money is paid out efficiently.

Meeting ended at: 4.25 pm

Chairman

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**MOLE VALLEY LOCAL COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER – DECEMBER 2013**

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Committee. Once an action has been completed and reported to the Committee, it will be removed from the tracker.

Date of meeting and reference	Item	Recommendations/Actions	Responsible officer or member	Response	Next progress check:
07/06/12	Item 4b Members Questions	Mrs Watson raised a question on the issues of road safety on Ranmore road and how the safety of the bridleway crossing on Ranmore Road could be improved	John Lawlor/Anita Guy	The Area Highways Team manager would look into the bridleway crossing but the fact Ranmore Common is an Area of Outstanding Natural Beauty must be taken into account	05/05/12
07/06/12	Item 10 CycleSMART	When the committee is considering proposals for cycling infrastructure they will take into account and consider the safety and accident data that is prepared.	Duncan Knox/Lesley Harding	Officers to keep the committee updated on the cycling casualty data.	ONGOING
05/12/12	Item 4b	Mr Cooksey raised concerns about the safety of Dene Street in Dorking	John Lawlor	Officers to meet with Mr Cooksey to assess what can be done to improve safety.	12/06/13
05/12/12	Item 5 Petitions	Mr Innes raised concerns about the speed limit on Pebblehill, Betchworth	John Lawlor, PC Tom Arthur	Scheme designed, now awaiting implementation	05/03/14

06/03/13	Item 4a Public Questions	Mrs Glyn raised concerns about the speeds in Parkgate Road, Newdigate and wanted further information on how such issues were assessed.	John Lawlor PC Tom Arthur	Officers to conduct a speed assessment and look at other solutions to the speeding issue and consult with Chairman, Vice-Chairman and divisional member.	12/06/13
06/03/13	Item 4b Members Questions	Cllr Haque requested a timetable for the water leaks works on Monks Green, Fetcham	John Lawlor	Chairman, Vice –Chairman and divisional member to provided with the information.	12/06/13
11/09/13	Item 5 Petitions	Mrs Lawrence raised concerns regarding speed on The Street in Fetcham, the Chairman requested the VAS sign be deployed there to monitor speed The Chairman also requested the road safety officer liaise with residents to assist with a community speedwatch.	John Lawlor/Tom Arthur	To deploy the VAS sign on the Street in Fetcham and report back information to the Chairman, Vice Chairman and divisional member. Road Safety Officer assist in setting up a community speedwatch if residents wish to pursue.	04/12/13
11/09/13	Item 10, Woodfield Lane, Ashtead	Officers to work up proposal 3 (parking lay-by) into a detailed proposal.	John Lawlor/Anita Guy	A detailed design to be bought back to the committee.	05/03/14
11/09/13	Item 11 TRO, North Street, Dorking	Officers to go out to advert with a traffic regulation order for a no left turn on North Street, Dorking	John Lawlor/Anita Guy	Any objections to be resolved through the Chairman, Vice-Chairman and divisional member.	05/03/14
04/12/13	Item 4a Public Questions	Mr Troughton raised the issue of cycling safety following the opening of the new Tesco store on Reigate Road	John Lawlor/Anita Guy	Contact has been established with Tescos and officers will update upon the outcomes of this meeting.	18/06/14
04/12/13	Item 4a Public Questions	Cllr Potter raised concerns about the Nutwood Avenue scheme	PC Tom Arthur	The police would undertake further monitoring of speed in the next quarter	05/03/14

04/12/13	Item 4b Members Questions	Cllr Haque requested % of vehicles over 30mph on Kennel Lane, Fetcham	PC Tom Arthur	The road safety officer confirmed figures would be sent to the councillor	05/03/14
05/03/14	Item 4b Members Questions	Stephen Cooksey raised concerns about street lighting in Dorking being on at the wrong times.	Anita Guy	A meeting with the street lighting officer will be arranged.	18/06/14
05/03/14	Item 10 Access to Vincent Road, Dorking	Concerns were raised regarding signs stating Vincent Road was access only being ignored.	Anita Guy	The Senior Highways Engineer to meet on site with divisional member to look at possible options.	18/06/14
05/03/14	Item 12 West Street, Dorking	Officers will go out to consultation on the proposals to widen the footway.	Anita Guy	Any objections to be resolved through the Chairman, Vice-Chairman and divisional member.	10/09/14

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (MOLE VALLEY)

DATE: 18th JUNE 2014

LEAD OFFICER: JOHN LAWLOR, AREA TEAM MANAGER

SUBJECT: HIGHWAY SCHEMES UPDATE

DIVISION: ALL



SUMMARY OF ISSUE:

At the 4nd December 2013 Local Committee, Members agreed a programme of revenue and capital highway works in Mole Valley. Delegated Authority was given to enable the forward programme to be progressed without the need to bring further reports to the Local Committee for decision. This report sets out recent progress. The report also updates Members on the number of enquiries received from customers.

RECOMMENDATIONS:

The Local Committee (Mole Valley) is asked to note the contents of the report.

REASONS FOR RECOMMENDATIONS:

To update the Local Committee on the progress of the highway works programme in Mole Valley.

1. INTRODUCTION AND BACKGROUND:

- 1.1 In December 2013, Local Committee agreed its forward programme for both Integrated Transport Schemes (ITS) Capital Improvement Schemes and ITS Capital Maintenance Schemes. Local Committee also agreed the allocation of its revenue budget for maintenance works.
- 1.2 To allow flexibility in the delivery of the Local Committee's highways work programme, delegated authority was given so that works could be progressed without the need to bring further reports to the Local Committee for decision.
- 1.3 In addition to the Local Committee's devolved highways budget, developer contributions are used to fund, either wholly or in part, highway improvement schemes to mitigate the impact of developments on the highway network.

2. ANALYSIS:

- 2.1 **Annex 1** sets out progress on the approved programme of highway works in Mole Valley. It also provides an update on schemes being progressed using developer contributions.
- 2.2 The weather conditions at the end of last year and early part of 2014 resulting in widespread deterioration of the road network. A Flood Recovery Plan is being developed and includes an announcement from the Leader of the Council of an additional £23m for the repair of flood damaged roads and bridges. The programme of roads in Mole Valley to be repaired with funding from this additional money is currently being finalised. This has led to a delay in agreeing the roads to be included in the Local Committee's Local Structural Repair programme
- 2.3 The weather conditions also led to a large increase in the number of enquiries and defect reports received from customers. On average the Highways service received 12,000 per month in 2013. This includes reports made by members of the public, staff and highway inspectors. During the first quarter of 2014 we received 58,224 giving an average of over 19,000 per month. For this same quarter in Mole Valley, 6,021 enquiries were received of which 2620 were directed to the local area office for action, of which 89% have been resolved. This response rate is slightly below the countywide average of 94%.
- 2.4 Although the response rate remains relatively high, the additional volume of contacts inevitably meant a delay in responding to some customers and an increase in chaser calls to the service. This has also been reflected in the volume of complaints received. Of the 143 complaints logged, only 47 related to issues in the South East area including Mole Valley. The complaints focussed on service delivery and the failure to carry out works to either the required standard or timescale.

3. OPTIONS:

- 3.1 Not applicable.

4. CONSULTATIONS:

- 4.1 Not applicable

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 Budgets are closely monitored throughout the financial year and monthly updates are provided to the Local Committee Chairman and Vice-Chairman. The Local Committee have put in place arrangements whereby monies can be vired between different schemes and budget headings.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding. The needs of all road users are considered as part of the design process for highway schemes.

7. LOCALISM:

7.1 Funding has been allocated from the revenue maintenance budget to fund the Highways Localism Initiative.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	Set out below

8.1 Crime and Disorder implications

A well-managed highway network can contribute to reduction in crime and disorder.

8.2 Sustainability implications

The use of sustainable materials and the recycling of materials is carried out wherever possible and appropriate.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 Progress on the programme of revenue and capital highway works in Mole Valley is set out in Annex 1. Local Committee is asked to note the contents of this report.

10. WHAT HAPPENS NEXT:

10.1 Delivery of the highway works programme will continue and a further update report will be presented to the next meeting of the Local Committee.

Contact Officer:

Anita Guy, Senior Engineer, South East Area Team, 03456 009 009

Consulted:

Not applicable

Annexes:

Annex 1: Summary of Progress

Sources/background papers:

- Report to Mole Valley Local Committee, 4th December 2013, Highways Forward Programme 2014/15 – 2015/16

CAPITAL ITS IMPROVEMENT SCHEMES		
Project: A24 Horsham Road, Holmwood		
Detail: Measures to address right turn/vehicle overhang on A24 central reservation	Division: Dorking Rural	Allocation: £60,000
Progress: Implementation of northbound lane closure, as trialled in October 2012. Closure of gap in central reservation opposite petrol station to improve safety. Works likely to take place July/August 2014.		
Project: Rectory Lane, Bookham		
Detail: Footway extension	Division: Bookham and Fetcham West	Allocation: £1,333
Progress: Two options been developed by Design Team. Ecological assessment carried out Spring 2013. Funding allocated for further design in 2014/15 with implementation 2015/16, subject to resolution of any land issues.		
Project: High Street, Bookham		
Detail: Measures to address speed, congestion and HGVs	Division: Bookham and Fetcham West	Allocation: £30,000
Progress: Proposals developed in consultation with the Bookham Residents' Association and divisional Member, as reported to Local Committee in December 2013. Changes to waiting restrictions carried out as part of 2013/14 parking review will provide the passing places proposed as part of this scheme. Consultation on the impact of these restrictions and the proposed provision of road tables to be carried out early summer, with the results reported to the September Local Committee.		
Project: A24 Deepdene Avenue, Dorking (Phase 3)		
Detail: Safety measures	Division: Dorking South & the Holmwoods	Allocation: £5,000
Progress: Design of Phase 3 measures to be carried out later this financial year.		

Project: A24 Horsham Road (Spook Hill to Beare Green), Dorking		
Detail: Shared cycle/pedestrian path	Division: Dorking South & the Holmwoods Dorking Rural	Allocation: £20,000
Progress: Design and implementation of next phase of works to convert the existing footway to a shared cycle/pedestrian path, continuing northwards from the work carried out north of Old Horsham Road in 2013/14. Additional design to enable further construction to take place in 2015/16.		
Project: Hollow Lane, Wotton		
Detail: Measures to reduce speeds in vicinity of cottages	Division: Dorking Hills	Allocation: £10,000
Progress: Options to improve pedestrian safety in the section of Hollow Lane by the cottages progressed in 2013/14. Options sent to divisional Member for comment.		
Project: Approaches to Therfield School		
Detail: Safer Routes to School/Cycle improvements	Division: Leatherhead and Fetcham East	Allocation: £5,000
Progress: Two routes to improve the cycle link between Therfield School and existing cycle route to the north of the school identified. Options sent to divisional Member for comment.		
Project: Garlands Road, Leatherhead		
Detail: Measures to reduce speeds/improve pedestrian facilities	Division: Leatherhead and Fetcham East	Allocation: £10,000
Progress: Proposal to provide a raised table at the junction of Garlands Road and Linden Gardens, including pedestrian crossing points. Drawing sent to divisional Member for comment.		

Project: Dene Street, Dorking			
Detail: One-way working	Division: Dorking South & the Holmwoods	Allocation: £25,000	
Progress: Proposed one-way working in Dene Street between Heath Hill and the A25 High Street.			
Project: Ruckmans Hill, Oakwood Hill			
Detail: Width restriction	Division: Dorking Hills	Allocation: £2,000	
Progress: Design and implementation of width restriction on Ruckmans Hill, Oakwood Hill to prevent use by unsuitable vehicles.			
Project: Stage 3 Road Safety Audits			
Detail: To be carried out as appropriate	Division:	Allocation: £3,000	
Progress: Stage 3 Road Safety Audits to be carried out as appropriate.			
Project: Decluttering			
Detail: Great Bookham	Division: Bookham and Fetcham West	Allocation: £5,000	
Progress: Decluttering carried out in Great Bookham in 2013/14. Additional work identified by the Bookham Residents Association. Agreed by Local Committee Chairman and Vice-Chairman to be carried out from this financial year's decluttering allocation.			
Project: Small Safety Schemes			
Detail: To fund minor safety schemes, as and when identified	Division: All	Allocation: £4,000	
Progress: Schemes to be identified.			

Project:	Signs and Road Markings		
Detail:	To fund new signs and road markings, as and when identified	Division:	All
Allocation:	£4.000		
Progress:	To be identified.		

CAPITAL ITS MAINTENANCE SCHEMES (LSR/FOOTWAYS)

Project	Division	Update
Divisional Members to agree with the Mole Valley Maintenance Engineer roads or footways they wish to be included for local structural repair in 2014/15. Funding to be divided equitably between divisional Members.		

DEVELOPER FUNDED SCHEMES

Project:	Woodfield Lane, Ashtead		
Detail:	Parking lay-by/localised road widening	Division:	Ashtead
Progress:	Discussions on-going to resolve tree and common land issues. Meeting with divisional Member to be held to discuss progress.		

Project: Leatherhead Town Centre		
Detail: Town centre improvements	Division: Leatherhead and Fetcham East	
<p>Progress: Town Centre Forum agreed to not proceed with proposals for the High Street at the present time. Discussions held with Mole Valley Conservation Officer and Leatherhead Town Centre Manager to agree approach to improving the section of Church Street from the vehicle barrier to Barclays Bank. Scheme will aim to provide environmental improvements and to enable the space to be used flexibly.</p>		
Project: West Street, Dorking		
Detail: Footway improvements	Division: Dorking South & the Holmwoods	
<p>Progress: Proposal for new footway surfacing, localised footway widening, upgrading street furniture and provision of dropped kerbs/tactile paving. Consultation with local businesses and residents in West Street indicated overwhelming support for the proposal and, under delegated authority, the scheme was approved by the Local Committee Chairman, Vice-Chairman and divisional Members for implementation.</p> <p>Concerns and suggested alterations raised during consultation have been incorporated into the revised design. Yorkstone paving material ordered and the target start date for implementation is the end of July 2014. Close co-ordination with the businesses and residents in West Street will be required to minimise disruption during construction.</p>		
Project: A246 Guildford Road, Bookham		
Detail: Provision of street lighting	Division: Leatherhead and Fetcham East Bookham and Fetcham West	
<p>Progress: Design completed by Skanska for installation of 16 new lamp columns on the A246 Guildford Road between Norbury Way and the roundabout with Young Street. Funding to be identified and agreed by the Area Team Manager in consultation with the Chairman and Vice-Chairman, for implementation in 2014/15.</p>		

Project: Dene Street, Dorking		
Detail: One-way working	Division: Dorking South & the Holmwoods	
Progress: See capital ITS improvement schemes.		
Project: Pebble Hill Road, Betchworth		
Detail: Safety scheme	Division: Dorking Rural	
Progress: Improvements to signs and road markings completed. Road markings to be carried out in conjunction with Operation Horizon works in Pebble Hill Road.		
Project: Waterway Road, Leatherhead		
Detail: Pedestrian safety scheme	Division: Leatherhead and Fetcham East	
Progress: Feasibility design for provision of pedestrian facility near junction with Mill Lane.		
Project: A245 Randall Road/Cleeve Road, Leatherhead		
Detail: Pedestrian and cycle measures	Division: Leatherhead and Fetcham East	
Progress: Provision of a pedestrian phase at the existing traffic signals. Cycle facilities to improve link between Leatherhead and River Lane. Site meeting held with Mole Valley Cycle Forum and divisional Member to discuss options. Drawing sent to divisional Member for comment.		
Project: Ruckmans Lane area, Ockley		
Detail: HGV access issues	Division: Dorking Rural	
Progress: See capital ITS improvement schemes.		

Project: Kiln Lane, Brockham	
Detail: Pedestrian safety scheme	Division: Dorking Rural
Progress: Feasibility design of footpath and lighting improvements. Divisional Member to be consulted on requirements for this location.	
Project: The Street, Ashtead	
Detail: Footway improvements	Division: Ashtead
Progress: Feasibility design of measures to improve the alignment of the footway.	

ROAD SAFETY TEAM SCHEMES

Project: A217 Reigate Road, Hookwood	
Detail: Kerb build out and speed limit reduction	Division: Dorking Rural
Progress: Kerb build-out at junction of A217 Reigate Road and Mill Lane completed. Speed limit reductions: A217 Reigate Road between north of Mill Lane and Hookwood roundabout; A217 between Hookwood roundabout and existing 30mph limit northwest of the A23 Longbridge roundabout; C62 Reigate Road between Hookwood roundabout and Povey Cross Road; and C64 Povey Cross Road. Speed limit order to be advertised later this month.	
Project: A25 Coast Hill, Wotton b/w Sheephouse Lane and Coast Hill Lane.	
Detail: Hazard marker posts and warning signs	Division: Dorking Hills
Progress: Provide hazard marker posts and replacement warning signs on A25 Coast Hill between Sheephouse Lane and Coast Hill Lane. Completed.	

PARKING

Progress:

The 2013-14 parking review lining and signing work started during week commencing 19 May and was substantially completed by early June. Locations are being checked to ensure they have been completed correctly. The residents parking schemes included in this review will be jointly set up with Mole Valley during June and July.

A consultation about resident parking started in the Rothes Road area of Dorking is being carried out during June. The outcome of this will be reported to the Local Committee in the 2014/15 parking review report in December 2014.

Note: Information correct at time of writing (03/06/14)

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (MOLE VALLEY)

DATE: 18th JUNE 2014

LEAD OFFICER: JOHN LAWLOR, AREA TEAM MANAGER

**SUBJECT: MOLE VALLEY SPEED LIMIT ASSESSMENT
BLACKBROOK ROAD, DORKING**

DIVISION: DORKING SOUTH & THE HOLMWOODS



<u>SUMMARY OF ISSUE:</u>
Speeds were assessed in Blackbrook Road, Dorking in 2011, but a reduction in the speed limit from 40mph to 30mph did not comply with the Speed Limit Policy and was not supported by the Portfolio holder. A review was carried out during April 2014, and the recorded speeds still do not support a reduction in the speed limit.
<u>RECOMMENDATIONS:</u>
The Local Committee (Mole Valley) is asked to note the contents of this report.
<u>REASONS FOR RECOMMENDATIONS:</u>
The speed limit in Blackbrook Road has been reviewed in accordance with Surrey's speed limit policy.

<u>1. INTRODUCTION AND BACKGROUND:</u>

- 1.1 A question was submitted to Mole Valley Local Committee on 7 December 2010 asking the County Council to consider a reduction in the speed limit in Blackbrook Road from 40mph to 30mph. The Committee resolved to instruct officers to investigate reducing the speed limit on Blackbrook Road from 40mph to 30mph and report the findings to a future meeting of Mole Valley Local Committee.
- 1.2 Following investigation a report was taken to Mole Valley Local Committee on 14 September 2011 recommending that the 40mph speed limit on Blackbrook Road remain unchanged.
- 1.3 The Speed Limit Policy states that in exceptional circumstances the Local Committee may like to proceed with a change in speed limit against officer advice, and that the final decision be taken by the Cabinet Member for Transport (now Cabinet Member for Highways, Transport & Flooding Recovery).

ITEM 9

- 1.4 The Committee chose to refer this recommendation to the Cabinet Member for Transport who decided that the speed limit remain at 40mph, but be reviewed. This review has now taken place.
- 1.5 Improved signing of the 40mph speed limit was carried out with the repeater signs put onto yellow backing boards.

2. ANALYSIS:

- 2.1 The table below shows the result of the original speed assessment and the reviewed speed assessment that was carried out in April 2014. The mean speeds recorded as part of the reviewed speed limit do not support a reduction in the speed limit to 30mph.

	Average mean speed (mph)
Original Speed Assessment	38.01
Reviewed Speed Assessment	42.34

- 2.2 As part of the original assessment the personal injury collisions in the 3 year period preceding the assessment were considered. The collision data for this period, together with the collision data for the 3 year period May 2011 to May 2014 is presented in the table below.

Period	Slight	Serious	Fatal	Total
April 2008 – April 2011	7	1	2	10
May 2011 – May 2014	5	0	0	5

- 2.3 In the three years of collision records investigated during the period April 2008 to 2014, the police did not consider speed to be a contributory factor in any of the collisions. In the three years of collision records investigated during the period May 2011 to 2014 in only 1 of the 5 recorded collisions was excessive speed considered a contributory factor.

3. OPTIONS:

- 3.1 Not applicable

4. CONSULTATIONS:

- 4.1 Not applicable.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 No further works have been proposed and therefore there are no financial implications arising from this report.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 The Highway Service is mindful of its needs within this area attempts to treat all users of the public highway with equality and understanding.

7. LOCALISM:

7.1 The Highway Service is mindful of the localism agenda, and the wishes of the local community are taken into account where ever possible.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

8.1 Crime and Disorder implications

A well-managed highway network can reduce fear of crime and allow the Police greater opportunity to enforce speed controls.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 Members are asked to note the contents of this report. Recorded speeds in Blackbrook Road are still too high for a reduction in the speed limit to comply with Surrey's speed limit policy.

10. WHAT HAPPENS NEXT:

10.1 No further action is proposed.

Contact Officer:

Philippa Gates, Assistant Highway Engineer, 03456 009 009

Sources/background papers:

- Officer report to Mole Valley Local Committee, 03 March 2011 – Speed Limit Reviews A24 London Road, Mickleham to Dorking, Blackbrook Road, Dorking.
- Officer report to Mole Valley Local Committee, 14 September 2011 – Mole Valley Speed Limit Assessment (Various)

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SURREY COUNTY COUNCIL**LOCAL COMMITTEE (MOLE VALLEY)**

DATE: 18th JUNE 2014
LEAD OFFICER: SIMON MITCHELL,
 MAINTENANCE PLAN TEAM LEADER
SUBJECT: REVIEW OF WINTER SERVICE ARRANGEMENTS
DIVISION: ALL

SUMMARY OF ISSUE:

Surrey undertakes an annual review of the Winter Service at the end of each winter season, including the effectiveness of network coverage, operational improvements, organisational changes and partnership working arrangements. This report seeks the views of the Mole Valley Local Committee on the delivery of the Winter Service operations in the 2013/14 season, to feedback into the annual review.

RECOMMENDATIONS:**The Local Committee (Mole Valley) is asked to:**

- (i) Consider the current Winter Service provision and operations in their area and provide feedback, via their Local Committee Chairman, on any change requests.

REASONS FOR RECOMMENDATIONS:

To give the Mole Valley Local Committee the opportunity to provide feedback into the annual review of Winter Service operations.

1. INTRODUCTION AND BACKGROUND:

- 1.1 At the meeting on 24 September 2013 Cabinet recommended that each Local Committees should be consulted on the delivery of Winter Service operations following the 2013/14 season. In order to do this an item should be included on the spring agenda for members to provide feedback into the annual review

2. ANALYSIS:

- 2.1 After the severe winter event in 2012/13 we have been experiencing a change in the weather pattern recently with wintery weather being replaced by rain, winds and floods.
- 2.2 The situation has nevertheless continued to be challenging with the ground saturated, regular river flooding, standing water in many places and seepage leading to the high probability of ice forming during cold periods. By the end of the season Kier had completed 44/59 precautionary salting runs in the

www.surreycc.gov.uk/molevalley

east/west of the county respectively which is comparable to an “average” (52 runs per season) Surrey winter. Salt supplies have regularly been replaced throughout the winter period in accordance with Cabinet’s agreed recommendations.

2.3 With an unusually large number of grit bin replacements combined with new requests (246) the response has not always been timely. Mid season this response was further affected by the diversion of resources onto the storm response and recovery operation. We are working with Kier to learn lessons from this year to ensure grit bins can be placed on the highway within a reasonable timescale and that we have sufficient resilience to manage the numbers required.

3. DISCUSSION:

3.1 As the revised Winter Service is now fully operational only the following small number of improvement areas will form part of this year’s review:

- The precautionary salting network will generally remain the same as in 2012/13 with only minor alterations resulting from the implementation of the new Surrey Priority Network (SPN) and subject to any comments from local members, residents and officers.
- Snow clearance schedules for pavements will be reviewed against the new maintenance hierarchy on completion of the Footway Network Survey in July.
- Opportunities for further partnership working arrangements will be explored with Parish and Town Councils enabling them to provide volunteers for pavement clearance in towns and villages that are not currently covered by the District and Borough arrangements. A number of parishes are already participating in Tandridge, Mole Valley, Waverley and Surrey Heath.
- There will be a review of the existing semi-permanent ice warning signs on the network.
- There will be an update on the trial of alternative vehicles used on hills, narrow routes and estate roads.

4. CONSULTATIONS:

Gritting Routes

4.1 Further route optimisation of the P1 precautionary salting network, which was first approved three year ago to provide a ‘people solution’, has resulted in continuous improvements to performance.

4.2 Where the need for further minor changes is identified the Local Committee is able to accommodate this on a ‘like for like’ basis provided it does not impact on the strategic gritting network.

Grit Bins

4.3 The current grit bin purchase scheme allows members, through their local allocation, residents and local community groups to purchase a stocked grit bin for four years at a cost of £1,040 (plus the agreed contract price 3.3% adjustment for 2014/15).

4.4 Any existing grit bin that has been damaged and scores less than 100 points through the approved process will be removed from the network at the end of the 2013/14 winter season. However, as previously agreed, members will be advised of each site so that they can consider the need for a priority replacement independently funded on a four year basis.

Farmers

4.5 In order to support the Council's snow clearance and gritting response during times of severe winter weather, 51 local farmers have been contracted to provide additional assistance and resilience.

4.6 In much of the county, especially the rural south, adequate farmer support is currently identified. However, there is a need to enhance the current capability in Surrey Heath, Woking, Runnymede, Elmbridge and Epsom and Ewell so it is hoped the Local Committees in these areas may be able to assist with recommendations for addition resources.

4.7 Following the recent severe weather and flooding it is now proposed to review existing contractual arrangements with all farmers and enable them to respond to these events and deal with fallen trees and embankment slips etc. in their locality.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 The Winter Service will be fully funded by Surrey Highways Medium Term Plan and no financial contribution is required from the local committee budget.

5.2 It is, however, recognised that members and communities have the ability to fund additional grit bins on the network.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 An equalities and diversity impact assessment is in place for the winter service. The winter service priority is, as far as is reasonably practicable, to safeguard the movement and well-being of all Highway users, both the residents of Surrey and those passing through the County.

6.2 The recommendations in this report will have no material impact on existing equality policy so the need to complete a full assessment was not considered necessary.

7. LOCALISM:

7.1 The Highways Service is mindful of the localism, remains committed to "self help" and community lead opportunities for winter service provision and assistance. Local Committee have the flexibility to influence minor changes to the salting network and promote further engagement with volunteer groups to assist during severe weather events etc.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising

	from this report
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

9. CONCLUSION AND RECOMMENDATIONS:

9.1 The Mole Valley Local Committee is asked to provide feedback on the 2013/14 winter service, and any proposed changes to the salting network locally. Change requests and comments will be taken into account prior to the annual winter service plan being submitted to the County Council's Cabinet for approval in September.

10. WHAT HAPPENS NEXT:

10.1 The annual review will consider opportunities for continuous improvement following the 2013/14 winter season and reflect feedback received from members through their Local Committee Chairman. The proposed engagement timetable is as follows:

End of season wash up meetings – Local Highway Service Teams, Service Provider, Operations and Asset Planning	March - April
Task Group Review Meeting (including progress on the 2013/14 recommendations)	April
Local Committee Chairmen advised of any changes to salting network	May - July
Environment & Transport Select Committee – Winter Service Report & Plan	September
Cabinet – Winter Service Report & Plan	September
Local Committees – Update on winter service arrangements	Autumn meetings
Winter service information pack and communications campaign	September onwards
Stakeholder and Local Committee feedback on winter service (Agenda item to be included on spring round of Local Committees)	Oct - March

Contact Officer:

Simon Mitchell, Maintenance Plan Team Leader, Tel, 03456 009 009

Consulted: David Harmer Chairman E&TSC
E&TSC Winter Service Task Group Members
Kier

Annexes:

Sources/background papers:

Report of the Task Group to the Cabinet – 24th September 2013
Winter Service Development for 2013/14

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SURREY COUNTY COUNCIL**LOCAL COMMITTEE****DATE:** 18 June 2014**LEAD OFFICER:** David Curl, Manager - Parking Strategy and Implementation Team**SUBJECT:** Parking Update**DIVISION:** Mole Valley, Leatherhead and Dorking**SUMMARY OF ISSUE:**

Following concern about congestion and obstructive parking in Leatherhead and Dorking town centres, a task group was formed by the local committee in 2013 to look at the issues.

This report sets out the proposals of the task group and seeks the committee's agreement for statutory consultation about new restrictions in both town centres to help ease congestion.

It is also planned to carry out statutory consultation to extend double yellow lines on part of Ottways Lane, Ashted and on roads around Lower Shott Car Park in Gt Bookham.

RECOMMENDATIONS:**The Local Committee (Mole Valley) is asked to agree that:**

- (i) The proposals in Dorking High Street as shown Annex 1 are agreed.
- (ii) The proposals in Bridge Street and North Street, Leatherhead as shown in Annex 2 are agreed.
- (iii) That the proposals in Ottways Lane as shown in Annex 3 are agreed.
- (iv) That where necessary the Parking Team Manager, in consultation with the Chairman, Vice-Chairman and local Member make any necessary adjustments to the proposals and agree detail, based on informal consultation, prior to statutory consultation.
- (v) That the intention of the County Council to make an Order under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Mole Valley as shown in the Annexes (and as subsequently modified by iv) are advertised and

that if no objections are maintained, the order is made.

- (vi) That if necessary, the Parking Team Manager will report the objections back to the local committee for resolution.
- (vii) To allocate funding of £15,000 in 2014/15 to implement these parking amendments and the Mole Valley review.

REASONS FOR RECOMMENDATIONS:

Changes to the highway network, the built environment and society mean that parking behaviour changes and consequently it is necessary for a Highway Authority to carry out regular reviews of waiting and parking restrictions on the highway network.

It is recommended that the waiting restrictions in this report are progressed as they will help to:

- Improve road safety
- Increase access for emergency vehicles
- improve access to shops, facilities and businesses
- Increase access for refuse vehicles and buses
- Ease traffic congestion
- Better regulate parking

1. INTRODUCTION AND BACKGROUND:

- 1.1 In 2013 the Local Committee set up a task group to consider on street parking issues in the District and make recommendations to the Local Committee. One of the main priorities for the group has been to look at the impact of town centre parking on congestion in Leatherhead and Dorking.
- 1.2 Dorking is a busy town centre with pedestrian crossings, signal and priority junctions (turning traffic), on street parking bays as well as taxi and bus bays. However it carries traffic following the A25 so it is important to achieve the right balance between maintaining traffic flow and allowing access to facilities and businesses in the town centre. Ideally traffic should be kept moving, but at appropriate speeds.
- 1.3 North Street and Bridge Street in Leatherhead offer easy access to the town centre but parking availability is limited. Congestion results from illegal and inappropriate parking.

- 1.4 This report outlines options for Dorking High Street and Bridge Street/North Street, Leatherhead that could help ease congestion at the busiest times of the day/week.
- 1.5 The 2013/14 Parking Review included proposals for Ottways Lane in Ashted to reduce obstructive parking. The response to the statutory consultation at the time was that the proposals should be extended to include the junction of Agates Lane. It is therefore recommended to do this and carry out statutory consultation on revised proposals as shown in Annex 3.
- 1.6 The committee have previously agree as part of the 2013/14 parking review that on street restrictions are developed to manage displacement following the introduction of parking charges into the Lower Shott car park in Gt Bookham. Parking patterns have settled down since the charges were introduced and it is now planned to proceed with on street restrictions to help improve safety and reduce obstruction on roads around the car park. The statutory advertisement for this will be carried out at the same time as the changes described above.

2. ANALYSIS:

- 2.1 On the **A25 Dorking High Street** the main problem areas in terms of obstructive parking have been identified at either end where the road is narrower. (refer to plan in Annex 1)

From the pelican crossing at Lyons Court to Pump Corner

- 2.2 The width in this stretch of the high street varies considerably. On the wider parts there is a single yellow line on both sides that applies between 0800-1800, Mon-Sat. Loading/unloading and blue badge parking is generally permitted in this area at all times of the day and can be very obstructive when vehicles stop on both sides at the same time. Large articulated vehicles also exacerbate the problem when they park on the south side to make deliveries. The problem also now extends to Sundays and early evenings when the restrictions do not apply and parking increases.
- 2.3 Most business in the area need to receive deliveries from the High Street so it is important that this facility is maintained.
- 2.4 However, to control loading and parking activity in this area to a greater extent we propose to introduce double yellow lines on both sides here to prevent Sunday and evening parking. In addition peak hour (8.00-9.30 and 16.00-18.00, Mon-Sat) loading restrictions will help keep the area clear at the busiest times of the day.

- 2.5 The net effect of these proposed changes will be to prevent loading and blue badge parking during peak hours and to prevent general parking on Sundays, evenings and overnight.

From Dene Street to London Road

- 2.6 At the eastern end of the High Street, there is a single yellow line on the south side that prevents parking during the day, (Mon-Sat) and is used for parking in the evenings and Sundays. On the north side there is a shorter length of single yellow line between Wathen Road and the bus stop opposite Moores Road. When parking occurs on both sides it can become difficult for vehicles on the High Street to get past and leads to congestion.
- 2.7 The evening parking on the south side is generally acceptable, allowing two way traffic to pass and also helps to reduce traffic speeds when the road is less busy. The south side is frequently used for loading and deliveries, however this is necessary for local businesses. Sunday parking here is now becoming more of a problem with longer shop opening hours and increasing visitors to the town and Surrey Hills area. Car parks are free on Sundays.
- 2.8 It is therefore proposed to change the single to a double yellow line on the north side between Wathen Rd and the bus stop as shown on the plan. It is also proposed to extend the operational days for the single yellow line on the south side to include Sundays.
- 2.9 These changes will prevent all parking on the north side and restrict parking on the south side to evenings and overnight only. Loading and blue badge parking will still be permitted on both sides.
- 2.10 The junction of Bridge Street, North Street and the High Street in **Leatherhead** is a convenient location to access Leatherhead town centre by car and bus. The bus stops here are close to the town centre and well used.
- 2.11 In the area near the 'pinch point' in North Street there are up to ten, 30 minute free parking spaces, a bus stop, a disabled bay and a taxi rank for 2 vehicles. The remaining kerb space is controlled by a mix of waiting and loading restrictions as shown on the plan in Annex 2.
- 2.12 There are peak hour loading restrictions on the majority of Bridge Street to help keep this area clear. The top end, near the High Street is also well used for loading and deliveries to businesses in the area. Blue badge holders are allowed to park on the waiting restrictions for up to 3 hours and there is illegal opportunist parking on the yellow lines due to the convenience of nearby shops.
- 2.13 Bridge Street/North Street is also used as a short cut to avoid parts of the one way system when it is congested. The 'pinch point' provides

some degree of traffic restraint however parking in the area near it, particularly the High Street side creates a long single track lane that gets blocked and causes problems for buses at busier times of the day.

2.14 In order to improve this situation it is proposed to:

- Provide 2 loading bays, one in the layby at the top of Bridge Street, the other by converting 3 of the parking bays near the High Street to loading only. These will only operate during the day between Monday and Saturday and can then be used for parking in the evenings and Sundays.
- Provide an additional disabled bay next to the exiting one by converting the remainder of the parking bay described above.
- Extend double yellow lines and peak hour loading restriction through the pinch point area.

2.15 The net effect of these changes should be to stop blue badge parking and loading on yellow lines during peak times, reduce the likelihood of opportunist parking on the single yellow lines. To balance this two loading bays and one extra disabled bay will be provided, however four 30 minute parking spaces will be lost.

3. CONSULTATIONS:

- 3.1 In both cases some initial consultation and discussion has been carried out with the task group and local members to help shape the proposals. The Dorking Chamber of Commerce have been consulted and support proposals to reduce obstructive parking on the narrower sections of the High Street. They are however concerned about deliveries to business and have asked us to take account of this during the consultation process and when planning potential enforcement of any new restrictions.
- 3.2 Parking restrictions can affect a great number of highway users, residents and businesses so the recommendations in this report propose that if necessary, further changes to the proposals in Annex 1 can be made after the meeting. These need to be agreed by the Parking Team Manager in consultation with the Chairman, Vice Chairman and Divisional Member. This will help ensure that the proposals meet the needs of the community as closely as possible when the statutory advertisement is made.
- 3.3 The proposed changes to parking restrictions will require a traffic regulation order to be advertised as part of a statutory consultation process. As part of this, public notices will be displayed in the local press and on streets where changes are planned. We will also letter

drop any residents or businesses directly affected. The council's website also plays an important part allowing residents to download and print plans showing all of the proposals. During the consultation period comments and objections can be submitted in response to the proposals and/or the making of the order

4. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 4.1 The estimated cost of advertising and implementing the restrictions described in this report is £8,000. It is recommended that the Local Committee allocate £15,000 towards the cost of implementing this and the parking review due for consideration in December.
- 4.2 Mole Valley District Council carry out the enforcement of on street parking restrictions for Surrey County Council. Under new agency agreements Mole Valley District Council is responsible for any deficit in the operation of CPE so any new restrictions should be carefully considered and take enforcement costs into account.
- 4.3 In Dorking and Leatherhead, the needs of businesses (in terms of receiving deliveries) will be carefully considered.

5. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 5.1 Effective parking restrictions and enforcement can assist accessibility for those with visual or mobility impairment by reducing instances of obstructive parking. Parking restrictions also allow blue badge holders better access to shops and services through the provision and enforcement of disabled bays. Some of the proposals in this report will prevent blue badge holders from parking on yellow lines at certain times of the day. However this is primarily intended to help traffic flowing on some busy parts of the highway network and where possible alternative provision has been made.

6. LOCALISM:

- 6.1 Proposals in the report have been put forward by members of the community and all will be able to comment and have their say during the statutory consultation process.

- 6.2 Communities are represented by County Councillors and committee members who are involved in the decision making process to change or introduce new parking restrictions.

7. CRIME AND DISORDER IMPLICATION:

- 7.1 There should be fewer instances of obstructive parking as a consequence of the proposals in this report, helping improve access to the town centres.

8. CONCLUSION AND RECOMMENDATIONS:

- 8.1 The highway network, the built environment and society mean that parking behaviour changes and consequently it is necessary for a Highway Authority to carry out regular reviews of waiting and parking restrictions on the highway network. It is recommended that the waiting restrictions in this report are progressed as they will help to:

- Improve road safety
- Increase access for emergency vehicles
- improve access to shops, facilities and businesses
- Increase access for refuse vehicles and service vehicles
- Ease traffic congestion
- Better regulate parking

9. WHAT HAPPENS NEXT:

- 9.1 A Traffic Regulation Order will be advertised and public notices detailing the proposed changes will be displayed in the local press and on site. County Councillors will be involved in the decisions about whether restrictions should go ahead following statutory advertising. A report detailing the response to the consultation will be prepared for the committee at a later date.
- 9.2 Subject to any objections to the proposals being resolved, a traffic regulation order will then be made and the appropriate signs and lines installed to allow the restrictions to be enforced.

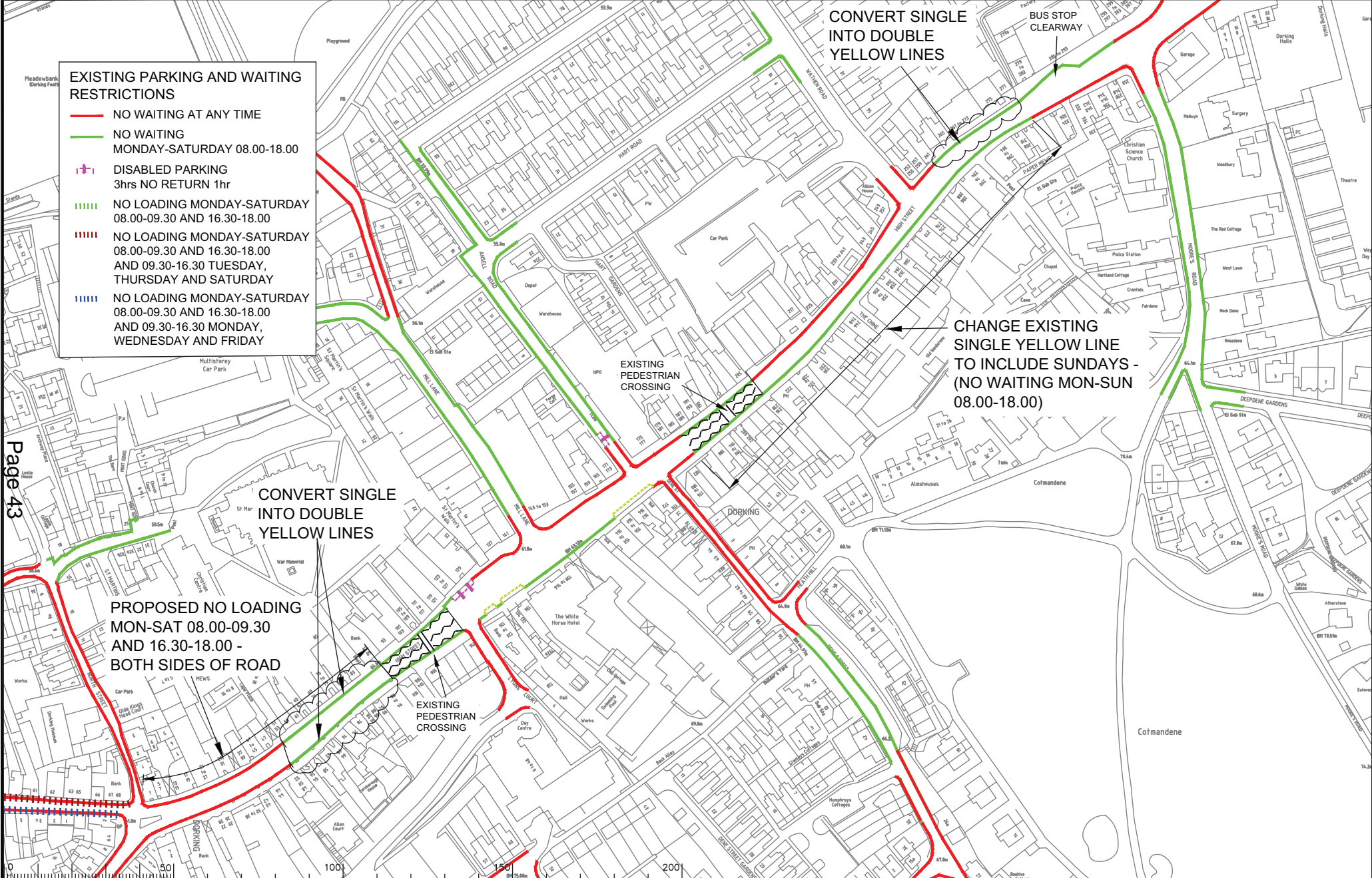
Contact Officer: Stephen Clavey, Senior Engineer – SCC Parking Team
David Curl, Team Manager, SCC Parking Team.

ITEM 11

Consulted: The report details locations for consultation. Local Members have been consulted.

Annexes: There are three annexes.

Sources/background papers: Mole Valley Parking Review, Mole Valley Local Committee, June 2013



- EXISTING PARKING AND WAITING RESTRICTIONS**
- NO WAITING AT ANY TIME
 - NO WAITING MONDAY-SATURDAY 08.00-18.00
 - + DISABLED PARKING 3hrs NO RETURN 1hr
 - ||||| NO LOADING MONDAY-SATURDAY 08.00-09.30 AND 16.30-18.00
 - ||||| NO LOADING MONDAY-SATURDAY 08.00-09.30 AND 16.30-18.00 AND 09.30-16.30 TUESDAY, THURSDAY AND SATURDAY
 - ||||| NO LOADING MONDAY-SATURDAY 08.00-09.30 AND 16.30-18.00 AND 09.30-16.30 MONDAY, WEDNESDAY AND FRIDAY

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Notes

Rev.	Description	Drawn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date

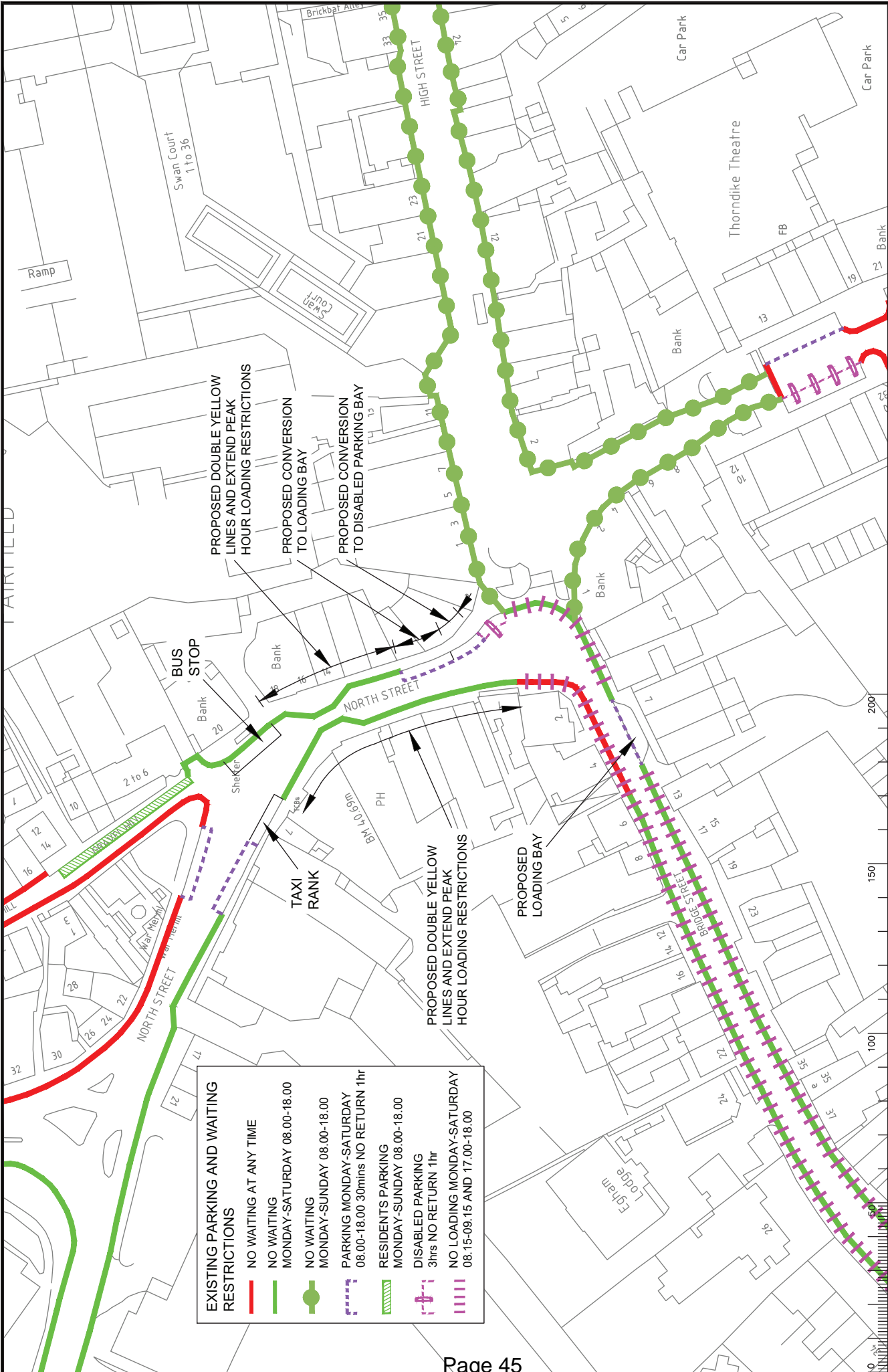
Drawn by	Sig.	Date
CAH	CAH	01.14
Checked by	Sig.	Date
DC	DC	01.14
Approved by	Sig.	Date
DC	DC	01.14

Project: MOLE VALLEY DORKING
 Drawing: PROPOSED HIGH STREET TRAFFIC ORDER AMENDMENT
 Scale: 1:1500

Project No. 3282/MVY
 Contract No. 3282/MVY
 Drawing No. 3282/MVY-01
 Classification: PROPOSAL

SURREY COUNTY COUNCIL
 Sustainable Development
 Head of Transport
 Planning and Transport Services

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PROPOSAL SHEET

Project No. 3282/MVY
 Client Mole Valley Leatherhead
 Drawing No. 0114
 Date 15/08/2016
 Scale 1:1000
 Author J. Smith
 Designer J. Smith
 Checker J. Smith
 Approver J. Smith

MOLE VALLEY LEATHERHEAD

PROPOSED NORTH STREET TRAFFIC ORDER AMENDMENT

Scale: 1:1000

North

Rev. Description

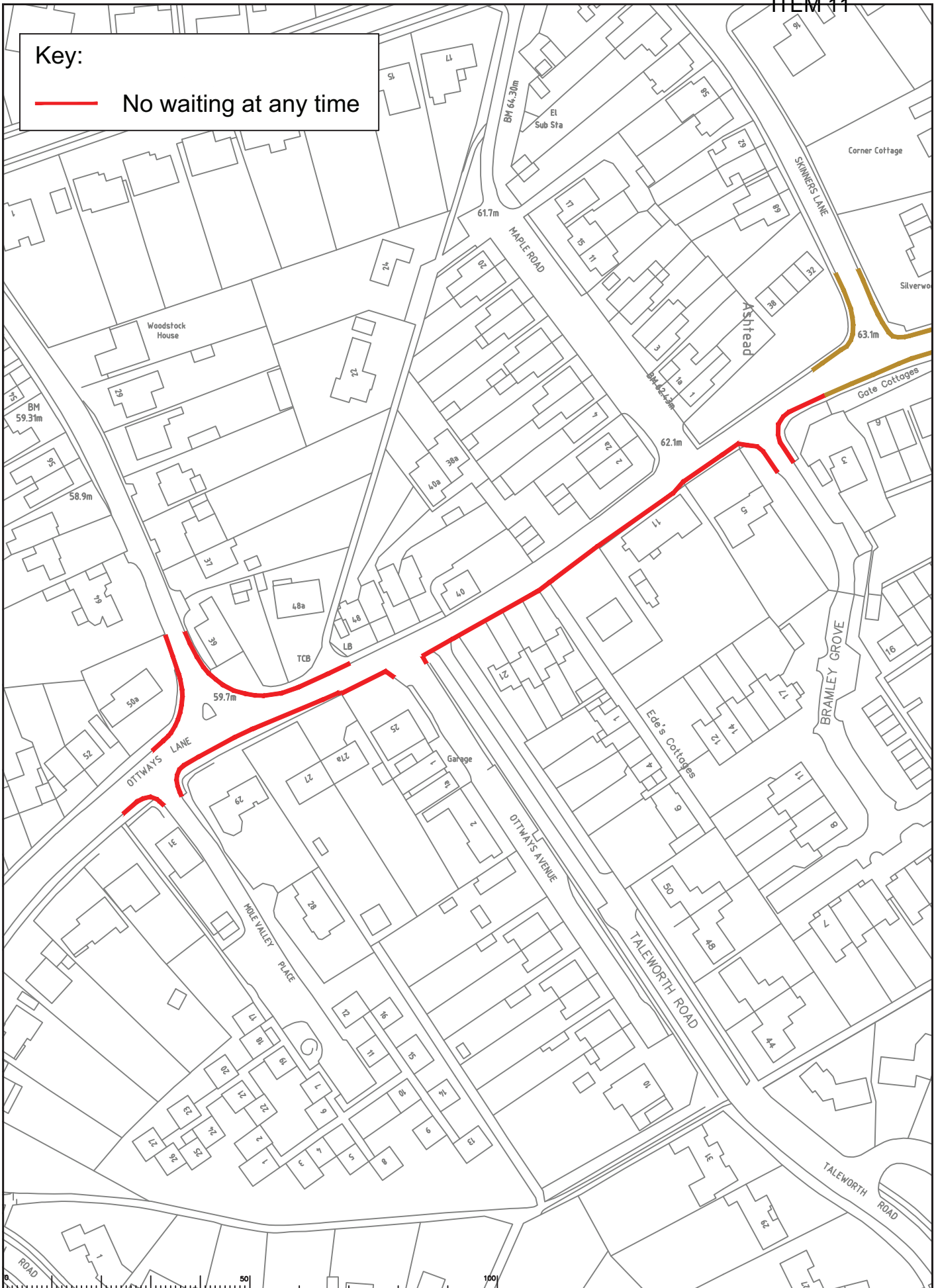
Rev.	Description	Date	Drawn	Sig.	Checked	Sig.	Date	Appr.	Sig.

Notes: 1. All dimensions are in meters unless otherwise stated. 2. All dimensions are to the center of the road unless otherwise stated. 3. All dimensions are to the center of the road unless otherwise stated. 4. All dimensions are to the center of the road unless otherwise stated. 5. All dimensions are to the center of the road unless otherwise stated. 6. All dimensions are to the center of the road unless otherwise stated. 7. All dimensions are to the center of the road unless otherwise stated. 8. All dimensions are to the center of the road unless otherwise stated. 9. All dimensions are to the center of the road unless otherwise stated. 10. All dimensions are to the center of the road unless otherwise stated.

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Key:

 No waiting at any time



Rev	Description	Drawn	Sig.	Date	Chkd	Sig.	Date	Appr	Sig.	Date

North Point



Drawn by SDC
 Checked by RH
 Approved by DC

Date 16.04.14
 Date 16.04.14
 Date 16.04.14

Mole Valley Parking Review
 Ottways Lane
 Proposed Waiting Restrictions
 Ottways Lane, Ashtead



Project No.
 Contract No.
 Drawing No. 01
 Revision
 Advert

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (MOLE VALLEY)

DATE: 18 JUNE 2014

LEAD OFFICER: GORDON FALCONER, COMMUNITY SAFETY UNIT SENIOR MANAGER

SUBJECT: COMMUNITY SAFETY IN MOLE VALLEY 2014-15

DIVISION: ALL MOLE VALLEY DIVISIONS



SUMMARY OF ISSUE:

Surrey County Council is a statutory partner on Community Safety Partnerships (CSP) at a borough/district level.

The Local Committee (Mole Valley) has been delegated £3,294 to support community safety work in the district; this money requires Local Committee agreement to be delegated for use by the local Community Safety officers.

In East Surrey (Reigate & Banstead, Mole Valley and Tandridge), there is a long history of working together, including jointly-funded posts and co-ordinated delivery of campaigns. The conclusion of a recent review conducted by partner agencies on the CSP is an agreement to formally merge the three CSPs into a single East Surrey CSP.

A County Councillor from each District or Borough area will represent the Local Committees on the new East CSP.

RECOMMENDATIONS:

The Local Committee (Mole Valley) is asked to:

- (i) Agree that the community safety budget of £3,294 that has been delegated to the Local Committee be transferred to the Mole Valley Partnership Manager for the purposes of addressing community safety priorities, authorising the Partnerships Manager to carry out this transfer on the Committees behalf.
- (ii) Note the formation of a new East CSP, which includes Mole Valley, and the new way of working across the East.
- (iii) Nominate a County Councillor to represent the Mole Valley Local Committee on the East Surrey CSP in 2014-15 and a named substitute if so wished.

REASONS FOR RECOMMENDATIONS:

Surrey County Council is a Responsible Authority on Community Safety Partnerships and has a responsibility to be represented at their meetings. Contributing delegated funding will help to ensure that there is a sufficient budget to fund projects aimed at reducing crime and anti-social behaviour within the district.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The Local Committee has delegated authority over a small budget of £3,294 of Surrey County Council funding. The purpose of this funding is to address local areas of concern in relation to community safety.
- 1.2 The Mole Valley Community Safety Partnership (CSP) consists of a number of Responsible Authorities (including Surrey County Council, Surrey Police and Mole Valley District Council).
- 1.3 The Mole Valley CSP Plan normally sets out the partnership's priorities for the year ahead; however as the local CSP is merging to an East Surrey CSP, a joint plan will be written. The Strategic Assessment process identified shared priorities however, listed below (2.6).
- 1.4 The conclusion of a recent review conducted by partner agencies on the CSP is an agreement to formally merge the three CSPs in Reigate and Banstead, Mole Valley and Tandridge into a single CSP for East Surrey (see paragraphs 2.1 – 2.10 below).
- 1.5 A Surrey County Council Member is appointed to represent the Local Committee on the East Surrey CSP in order to contribute to the debates and influence decisions which will affect local residents in Mole Valley, and to report back to the Local Committee at regular intervals to keep committee Members fully informed of progress. A named substitute is appointed in the event that the representative is unable to attend a meeting.
- 1.6 Decisions on Community Safety funding are an Executive Function of the Local Committee as set out in Paragraph 7.2(b) (ii) of Part 3 of the Council's Constitution.

2. ANALYSIS:

2.1 Background

The Community Safety Partnerships (CSPs) in East Surrey have historically worked closely through joint-funding of shared specialist posts and co-ordinated delivery of campaigns. In 2013 a task and finish group was established to explore a more formal approach to merging. The group was commissioned in response to a number of factors impacting on the community safety landscape, including reducing budgets and changing government priorities, all placing severe pressure on public resources. The review was undertaken to mitigate the impact of these factors on future partnership working.

- 2.2 As part of the review, senior representatives of the responsible authorities, co-operating partners and key stakeholders for each CSP were consulted to establish views on the current and potential future working arrangements of the three statutory CSPs.
- 2.3 The outcome of the review and the consultation is an agreement to a formal merger of the three CSPs; Mole Valley, Reigate and Banstead and Tandridge; and the creation of an East Surrey CSP.

2.4 Membership

East Surrey CSP membership will be formed from the following representatives:

- District / Borough Councils – one elected member and senior officer per authority and a Community Safety Manager on a rotating basis
- Surrey County Council – one elected member per district / borough and one senior officer
- Surrey Police – Senior Police Representative(s)
- Clinical Commissioning Groups (Surrey Downs and East Surrey)
- Surrey & Sussex Probation Trust
- Surrey Fire & Rescue Service
- Office of the Police & Crime Commissioner (OPCC)
- Surrey County Council Public Health
- Circle Housing and Registered Social Landlords
- Voluntary sector representative

2.5 Benefits / added value

- Encouraging even closer collaborative working on shared concerns.
- Promoting the integration of community safety priorities across mainstream policies and services.
- Achieve stronger “buy-in” from county-wide partners who currently have to attend 3 separate CSPs.
- Increasing community reassurance through co-ordinated awareness-raising campaigns.
- Stronger influence on decision-making at the Surrey Community Safety Board.
- Improved identification of funding opportunities and combined funding submissions, based on robust collaborative bids.
- Contributing to and supporting the delivery of relevant County-wide strategies.
- Ensuring the strategic vision is translated into real change across East Surrey

2.6 Purpose, Strategic Vision and Priorities

The purpose of the new merged community safety partnership will be ‘to provide strategic leadership to reduce crime and disorder through effective partnership working and to deliver measurable results across the area’.

The strategic vision of the new CSP is “Working together to keep East Surrey safe”.

The priorities across the three merging CSPs were identified through the recent strategic assessment process and are broadly similar. The shared priorities of the East CSP will be:

- Substance misuse (with a key focus on alcohol)
- Domestic Abuse
- Acquisitive crime (Domestic and non-Domestic burglary, vehicle crime)

- Anti-social Behaviour

Local delivery of location specific issues will continue through the current structures of Community Incident Action Groups (CIAGs) and Joint Action Groups (JAGs).

2.7 Community Safety Plan and Priorities for Mole Valley

The Mole Valley CSP is required under the Police and Justice Act 2006 to produce an annual Community Safety Plan, demonstrating how its members will work together to tackle key crime and disorder priorities for the year ahead. These priorities are identified by analysing data provided by partner organisations and feedback from local residents however due to the local CSP merge to an East Surrey CSP, a joint plan will be written.

2.8 The joint East Surrey CSP priorities are referred to in 2.6

2.9 Partner agencies contribute ring-fenced funds aimed at addressing the annual targets. Surrey County Council contributes to the provision of Domestic Abuse outreach work via a budget held by the central Community Safety Team, as well as the delegated funding which the Local Committee is being asked to agree. In addition, Surrey County Council services such as Services for Young People and Public Health contribute to community safety work in the district, for example, via the Local Prevention Framework for young people at risk of becoming NEET (Not in Education, Employment or Training)/entering the criminal justice system.

2.10 This budget has been used in the past to fund a number of specially trained staff and a range of initiatives to tackle anti-social behaviour and low level crime. Examples from the past year include Drug Outreach Worker, Fairs Road clean up, which won the Derek Willmot award and Ladz Nights run by Leatherhead youth project to tackle anti-social behaviour.

3. OPTIONS:

3.1 The Local Committee has had an influencing and monitoring role on the work of the Mole Valley CSP, and has the opportunity to do so in relation to the East Surrey CSP. Members can further the work of the East Surrey CSP by nominating a County Councillor (and deputy) who will effectively represent the best interest of the County and of the local residents of Mole Valley.

3.2 By delegating its Community Safety budget to the Mole Valley Community Safety Manager, the Local Committee can contribute to the reduction of crime and anti-social behaviour in Mole Valley by funding activity aimed at delivering against the locally identified community safety priorities.

4. CONSULTATIONS:

4.1 The Mole Valley CSP includes representatives of local partner organisations working in Mole Valley, and has been consulted on and agreed the local priorities for 2014-15.

4.2 On 1st April 2014, the Mole Valley Scrutiny Committee scrutinised the CSP Plan.

4.3 Senior representatives from the key partner agencies involved in Reigate and Banstead, Mole Valley and Tandridge CSPs were consulted on the proposal to form an East Surrey CSP. The Executive of each borough/district has formally agreed the proposals (in Mole Valley, this took place at Executive on the 8th April 2014).

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 The amount of delegated funding is £3,294. This funding is ring-fenced for use within Mole Valley, and expenditure from this fund will be agreed by local statutory partners of the CSP. All bidders must provide detailed information about the purpose and aims of the proposed project and timescales. Decisions are taken with particular attention to value for money and being in line with the Mole Valley community safety priorities, and bids may be refused or further information sought if this is not evident.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 This report does not have any direct equalities and diversity implications, but any future consultation with local communities will consider how to engage with hard to reach and minority groups within the community.

6.2 Successfully tackling crime and anti-social behaviour is of benefit to the entire community.

7. LOCALISM:

7.1 If agreed, the recommendations will benefit all residents and businesses in Mole Valley by helping to reduce crime and anti-social behaviour in the district.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

8.1 Crime and Disorder implications

By contributing delegated funding and ensuring that the Local Committee is represented on the partnership, the Local Committee will contribute to the success of the East Surrey CSP in addressing the local priorities for the reduction of crime and disorder in the district of Mole Valley during 2014-15.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 Surrey County Council is a Responsible Authority on the CSP and has a responsibility to be represented at its meetings.
- 9.2 Contributing delegated funding will help to ensure that there is a sufficient budget to fund projects aimed at reducing crime and anti-social behaviour within Mole Valley
- 9.3 The Local Committee (Mole Valley) is asked to:
- (i) Agree that the community safety budget of £3,294 that has been delegated to the Local Committee be transferred to the Mole Valley Community Safety Manager for the purposes of addressing community safety priorities, authorising the Partnerships Manager to carry out this transfer on the Committees behalf.
 - (ii) Note the formation of a new East CSP, which includes Mole Valley, and the new way of working across the East.
 - (iii) Nominate a County Councillor to represent the Mole Valley Local Committee on the East Surrey CSP in 2014-15 and a named substitute if so wished.

10. WHAT HAPPENS NEXT:

- 10.1 Written agreement will be sought from each responsible authority with a view to holding an inaugural meeting in July 2014 where Terms of Reference will be approved and a Chair elected.
- 10.2 The Surrey County Council Member representative will attend the East Surrey CSP meetings, support and enable County involvement on the CSP's priorities and targets, and provide feedback to the Local Committee on a regular basis.

Contact Officer:

Gordon Falconer, Community Safety Unit Senior Manager, 0208 541 7296

Consulted:

See Section 4 above.

Annexes:

None.

Sources/background papers:

- Mole Valley CSP Constitution
- Mole Valley Scrutiny Committee minutes, 1st April 2014
- Report to Mole Valley Executive, 8th April 2014.

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (MOLE VALLEY)

DATE: 18 JUNE 2014

LEAD OFFICER: GARATH SYMONDS, ASSISTANT DIRECTOR FOR YOUNG PEOPLE

SUBJECT: CREATING OPPORTUNITIES FOR YOUNG PEOPLE: LOCAL RE-COMMISSIONING FOR 2015 – 2020

DIVISION: ALL

**SUMMARY OF ISSUE:**

Services for Young People (SYP) currently operates nine commissions which contribute towards the overall goal of full participation in education, training or employment with training for young people to age 19 and to age 25 for those with special educational needs or disabilities (SEND). These commissions are delivered through in-house services and external providers, where contracts were let generally for a 3 year period, all expiring in 2015.

This paper explores increased delegation of decision-making in relation to local 'Early Help' for young people, within the context of re-commissioning for 2015 to 2020.

RECOMMENDATIONS:

The Mole Valley Local Committee is asked to;

1. Support increased delegation of decision-making to include the current Centre Based Youth Work so that it can be re-commissioned alongside the current Local Prevention Framework.
2. Agree that local priorities for the newly delegated commissions within Services for Young People will be decided by the Mole Valley Local Committee informed by the work of the constituted Youth Task Group.

REASONS FOR RECOMMENDATIONS:

This paper outlines plans to build on the successes of Services for Young People and proposes greater integration and working together for the commissioning of the Local Prevention Framework (LPF), Centre Based Youth Work (CBYW) and potentially other more integrated commissioning with partners such as Mole Valley District Council, Public Health, Surrey Police and Active Surrey. It explains how Services for Young People plan to achieve its overall goal of employability for all young people.

1. INTRODUCTION AND BACKGROUND:

Introduction and structure of report

1.1 This paper covers the achievements of Services for Young People; changes proposed for the next local commissioning cycle; and the strategy and commissioning intentions and refreshed outcomes framework for 2015 to 2020.

Commissioning approach in Services for Young People

1.2 Services for Young People transformed the offer to young people and the outcomes achieved through a commissioning approach, designed in the Public Value Review in 2010-2011 and launched in 2012. Services for Young People have worked closely with a range of partners in securing the achievements highlighted in section two below.

2. ANALYSIS:

2.1 Achievements 2012 – 2014: Surrey

- Interim data shows Surrey had the joint lowest numbers in England of young people who were NEET between November 2013 and January 2014, when last year Surrey ranked joint 25th.
- Seventh out of 152 local authorities for rate of youth custody per 1000 population in England.
- 4% increase in young people aged 16-18 starting apprenticeships since 2011 – in contrast to a decrease to a 14% in England during the same period. 622 apprenticeships generated 16-19 year olds from April 2013 to end of February 2014.
- Demonstrable positive impact on school attendance and fixed term exclusions for young people taking part in Centre Based Youth Work and Local Prevention Framework activity and in particular for those with SEND
- High proportion of young people engaged in youth centre activities that are in higher need groups – of the 7,017 in 2012/13, 37% had SEND, 20% were NEET or re-engaging, 17% were identified at risk of NEET, 16% were Children in Need, and 200 were young people who had offended.
- Reduction in out-county placements in Independent Specialist Colleges from 126 to 90 in 3 years with reduced costs, equivalent to £2million saving, and improved outcomes.

2.2 Changes proposed for the next commissioning cycle

The Transformation of Services for Young People achieved significant success through the outcomes-focused approach to commissioning as demonstrated in section one. Therefore, the changes proposed at this stage are not for a radical re-shaping of a model that has achieved much in two years, but rather recommendations for adaptations to the model to respond to changes in need, policy

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context, young peoples' perspectives and learning from the evaluation of performance.

Whilst the evaluation of the current model highlighted significant successes and high levels of performance compared to other local authorities, it also sets out areas for potential further improvement. There are also drivers for change arising from the more challenging financial context for Surrey County Council and a need for a more clearly targeted approach to managing down levels of demand on statutory services through more targeted prevention, integrated with the Council's approach to Early Help.

2.3 Changing Needs

A comprehensive needs assessment has been conducted linked to the Joint Strategic Needs Assessment (JSNA). This assessment, One in Ten 2014, builds on the first needs assessment, One in Ten 2010, which shaped the commissioning priorities. This has in turn, highlighted the following key issues in relation to the needs of young people that will inform future commissioning for 2015 to 2020.

- Growth in demand from increase in the population of young people by 5% over the commissioning period.
- Need for young people to have the skills and experience sought by employers so they are ready for work.
- Need for young people to be able to make informed choices on education, training and employment options.
- Increasing needs and changing patterns of need, such as increasing Autistic Spectrum Disorder (ASD), for young people with SEND.
- Growth in emotional and mental health needs of young people.
- Barriers to participation, in particular transport, lack of income and homelessness.
- Young people have negative experiences during teenage years, which then have a significant impact on their later lives.
- Many young people experience multiple and complex barriers to participation, often involving family relationship breakdown and other challenges in neighbourhoods in which they live

2.4 Young People's Involvement

Young people have been closely involved in the review of current commissions and developing the proposed new outcomes. They have both highlighted the value they place on current services and identified gaps which directly relate to the outputs and outcomes that Services for Young People are seeking to achieve. In particular, young people highlighted: a need for more information, advice and guidance on opportunities in education training and employment; a broader range of courses; challenges in relation to mental health and emotional wellbeing; challenges in relation to peer pressure and bullying; family difficulties and breakdown of relationships; money and transport; and a need to have someone to talk to who understands.

2.5 Financial Context

The re-commissioning for 2015-2020 also needs to address the challenging financial context for Surrey County Council and the wider public sector. Although the economy has started to improve, with increasing employment opportunities, budget pressures are likely to remain for the County Council and partners, including providers of education and training. The Transformation of Services for Young People achieved a reduction in gross expenditure of £4.6m in 2011-2012 whilst achieving significantly improved outcomes. The scope for significant further savings is therefore limited.

2.6 Key Themes

Some key themes emerging from the evaluation, the more challenging financial context and changes in national and local policy context are:

- Wider integrated commissioning with key partners such as Mole Valley District Council, Public Health, Surrey Police and Active Surrey.
- Increased local delegation enabling local decision making and local involvement of young people.
- More targeted early help to reduce demand on statutory services.
- Improved quality, co-production and focus on outcomes.
- Increased value for money and evidence of impact achieved.

Based on these drivers for change, the paper now sets out the proposed changes for the commissioning model for a further five year period, from 2015-2020.

2.7 National and Local Policy Context

Services for Young People deliver key outcomes to improve young people's quality of life and fulfil a range of statutory duties for Surrey County Council: the duty to commission education and training provision for young people aged 16 to 19 and then up to age 25 for young people with Special Educational Needs (SEND); the duty to prevent young people's involvement in crime and anti-social behaviour; the duty to ensure adequate opportunities for young people through youth work; and to promote effective participation of young people in education, training or employment up to age 18 by 2015 as required by Raising the Participation Age.

The LPF is at the heart of SYP's commitment to localism and involves young people, elected members and wider community stakeholders in decision making in order to ensure local needs are met.

3. STRATEGY AND COMMISSIONING INTENTIONS:

3.1 Strategy

In December 2010, Cabinet agreed the strategic goal for Services for Young People as employability to secure full participation for young people to age 19 in education, training or employment. On 24th July 2012, Cabinet agreed the Young People's Employability Plan 2012-2017, which set out the vision for young people's employability. It is proposed to retain that vision, with the addition of a definition of employability for greater clarity and to reflect the breadth of integrated approaches needed to achieve a holistic approach to improving outcomes for young people.

3.2 Goal

Our goal is for all Surrey young people to be employable.

3.3 Definition of Employability

Employability is: ‘the development of skills, abilities and personal attributes that enhance young people’s capability to secure rewarding and satisfying outcomes in their economic, social and community life’. Our key measure of success will be full youth participation in education, training or employment with training age 19 by 2018.

3.4 Commissioning Intentions

Services for Young People’s success has been achieved by using a commissioning approach that focuses on the desired outcomes for young people rather than the specifics of what is to be delivered. Commissioning intentions are developed which then in turn shape future commissioning. The commissioning intentions for the re-commissioning of Services for Young People for 2015-2020 are:

- Pathways to employment for all
- Early help for young people in need
- Integrated specialist youth support

3.5 Re-commissioning for 2015-2020

The outcomes framework to enable employability of young people has been refreshed, drawing on the needs analysis, evaluation of the service, young people’s perspectives and work with staff and partners. The revised framework is attached as ANNEX 1.

Feedback was also received that there would be benefits in moving to fewer models with clearer links between them and with other services and partner organisations. It is proposed therefore, whilst building on the success of the current models, to integrate some models and reduce the overall number. Engagement with other Surrey County Council services and its partners, staff and young people will be completed to inform an options appraisal on the alternative means of delivery and to develop business cases. These options appraisals and business cases will go to Cabinet in September 2014.

An external evaluation has been conducted by the Institute of Local Government Studies at the University of Birmingham. The evaluation report will go to Children and Education select committee in July and to inform the development of the new operating models.

The re-commissioning is being overseen by a Project Board, chaired by the Cabinet Associate for Children, Schools and Families and with representation from the Children & Education Select Committee, Local Committees and young people. At a local level, delegated commissions will be overseen by Mole Valley Local Committee supported by the work of the Youth Task Group. Opportunities to align commissioning with key partners will be explored as part of this process. An invitation has been sent to the Chief Executive of Mole Valley District Council to explore opportunities for more aligned commissioning.

3.6 Pathways to Employment for all

This model proposes to strengthen the range of opportunities for young people in education, training and employment opportunities in Surrey. These opportunities will be informed by the needs of employers, linked to the aspirations of young people and supported by high quality impartial careers information, advice and guidance.

The model includes development of local provision for young people with SEND, with integrated support across education, health and social care, as part of an integrated arrangement from birth to age 25.

Key changes from previous model and benefits

- More integrated education, training and employment pathways
- Surrey Your Next Move Guarantee of the offer to all young people in education, training or employment up to age 18
- More external funding for provision and engagement

3.7 Local Early Help for young people in need

This model proposes a local, integrated commissioning approach with the current CBYW and LPF resources, aligned with partner resources, to achieve outcomes for young people identified as local priorities. Priorities would be drawn from the Young Peoples' outcomes framework by the expanded Local Youth Task Group, working with partners. Agreements will be sought with key partners including Mole Valley District Council to align commissioning resources. This process could vary the allocation of resources between communities within a fixed overall allocation based on need (currently, for example, CBYW is a fixed 2FTE per centre which under this model could be flexed according to need).

A range of approaches are being explored, particularly in relation to CBYW, these include; staff secondment (current model); staff transfer; direct management in Surrey County Council; new organisation developed with staff e.g. Trust, Mutual, community Interest Company or a combination of these.

Key benefits

- Greater local ownership with flexibility to respond to local need and priorities in Mole Valley
- Joint commissioning with partners to reduce demand
- Voluntary sector involvement, use of community assets and income generation
- More integrated work between LPF and CBYW to target local needs in local areas

3.8 Integrated Youth Support, model description

This model delivers a range of key outcomes and develops employability skills for some of the most vulnerable young people in Surrey. It is delivered in-house by the successful Surrey Youth Support Service, which provides integrated support for young people who are NEET, children in need, have offended or are at risk of homelessness. The model employs a casework approach to supporting young people, developing positive relationships and addressing young people's barriers to participation. This often involves working closely with other partners to provide holistic support. Proposed changes focus on increased joint working, quality of practice and options for income generation.

Key Benefits

- Strengthen integration with the local Early Help offer and external partners.
- Opportunities for greater income generation.
- Opportunity to explore options for the development of an alternative vehicle.

4. CONSULTATIONS:**4.1 Young People's involvement**

Young people have been closely involved in the review of current commissions and developing the proposed new outcomes. They have both highlighted the value they place on current services and identified gaps which directly relate to the outputs and outcomes that Services for Young People are seeking to achieve. In particular, young people highlighted: a need for more information, advice and guidance on opportunities in education training and employment; a broader range of courses; challenges in relation to mental health and emotional wellbeing; challenges in relation to peer pressure and bullying; family difficulties and breakdown of relationships; money and transport; and a need to have someone to talk to who understands.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 The re-commissioning of service will provide an opportunity to address the savings included in the Medium Term Financial Plan 2014 – 2019, embed flexibility in order to meet further changes in the financial outlook of the council and improve value for money through partnership working, income generation and an emphasis on more local provision.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 An initial assessment of equalities implications has been conducted. A full Equalities Impact Assessment will be completed for the options and recommendations in the report to Cabinet in September 2014.

7. LOCALISM:

7.1 Local early help will be at the heart of SYP's commitment to localism and involves young people, elected members and wider stakeholders in decision making in order to ensure local needs are met.

8. OTHER IMPLICATIONS:**8.1 Public Health implications**

The outcomes framework has been developed with the involvement of Public Health and reflects joint priorities in young people's health and well-being.

8.2 Sustainability implications

The County Council attaches great importance to being environmentally aware and tackling climate change. The proposals emphasise local provision, which reduce travel and support policies on cutting carbon emissions and tackling climate change.

8.3 Corporate Parenting/Looked After Children implications

Looked After Children are identified as a priority target group in the proposed outcomes framework. The current arrangements have seen free registration onto the Duke of Edinburgh's award for looked after children, and no 'in-county' children entering the criminal justice system for the last two years. There are also record low numbers of 16-19 care leavers that are NEET.

8.4 Safeguarding responsibilities for vulnerable children and adults implications

The proposals comply with the County Council's priority for safeguarding vulnerable children and young people.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 Conclusion

Re-commissioning for 2015 is designed to bring greater localism and integration and therefore provide best value in delivering outcomes for young people.

9.2 Recommendation

The Local Committee Mole Valley is asked to;

1. Support increased delegation of decision-making to include the current Centre Based Youth Work so that it can be re-commissioned alongside the current Local Prevention Framework.
2. Agree that local priorities for the newly delegated commissions within Services for Young People will be decided by the Local Committee informed by the work of the constituted Youth Task Group.

10. WHAT HAPPENS NEXT:

Further engagement from May to the end of July with partners, Local Committees and Youth Task Groups, other services in Surrey County Council, staff and young people will inform the development of business cases, subject to Cabinet agreement to the models and associated proposals set out in this paper. In particular agreement will be sought from Boroughs/Districts, Active Surrey, Public Health and Surrey Police for more integrated approaches to commissioning.

Following the Mole Valley Local Committee, the Youth Task Group will meet in the summer to review the local needs and identify local priorities from the Young People's Outcomes Framework. These local priorities will be used to inform the commissioning of local Early Help for young people in need.

A full business case will be brought to Cabinet for agreement in September 2014. Local commissioning would commence immediately thereafter, so that procurement processes are completed through award of contracts by 1/6/15. Giving three months lead in before new services are required from 1/9/15. This timeframe will be reviewed and confirmed after the final selection of options for delivery of the models.

Contact Officer: Jeremy Crouch, Lead Youth Officer (Commissioning) for East Surrey
Tel no: 07968 832437

Consulted: The development of this report has involved wide engagement of young people, partners including the voluntary, community and faith sector, schools, colleges, training providers, health organisations and employers.

Annexes:

Annexe 1: Surrey Young People's Outcomes Framework

Sources/background papers:

Creating Opportunities for Young People: Re-commissioning for 2015 – 2020

Surrey Young People's Outcomes Framework

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Goal	Ref	Outcomes	Ref	Outputs
Employability for young people	1	Young people are equipped with the skills and attitudes to join the workforce	1.1	Sufficient, quality education and training post-16 provided
			1.2	Successful transition made to post-16 education, training and employment
			1.3	Employability skills, attitudes and behaviours developed
			1.4	Numeracy and literacy improved
			1.5	Increased experience of the workplace
	2	Young people are resilient	2.1	Physical wellbeing improved
			2.2	Emotional wellbeing improved
			2.3	Mental wellbeing improved
			2.4	Social wellbeing improved
	3	Young people are safe	3.1	Offending and anti-social behaviour prevented
			3.2	Reduced impact of offending
			3.3	Young people's safety in communities is improved
	4	Young people overcome barriers to employability	4.1	Young people prevented from becoming NEET
			4.2	Reduced number of young people who are NEET
			4.3	Homelessness prevented
			4.4	Entry to the care system prevented
			4.5	Transport for young people is improved
	5	Young people make informed decisions	5.1	Informed decisions made about education, training and careers
			5.2	Informed decisions made about leading a healthy lifestyle
			5.3	Informed decisions made about use of free time
5.4			Informed decisions made about accessing services and support	
6	Young people are active members of their communities	6.1	Young people have positive role models	
		6.2	Participation in social action increased	
		6.3	Decision-making influenced by young people	
		6.4	Involvement in local democracy increased	

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Target groups

Informed by our needs assessment, there are groups of young people for whom we particularly want to improve these outcomes and reduce inequalities.

These include:

- Young people with Special Educational Needs and Disabilities
- Young people who are looked after or care leavers
- Young people who are on child protection plans and children in need
- Young people who are identified as at risk of becoming NEET
- Young people who are parents
- Young people who have caring responsibilities
- Young people from the Gypsy, Roma and Traveller communities
- Young people who have offended
- Other young people who have protected characteristics (sexual orientation, age, gender, gender reassignment, race, and religion or belief) where this leads to them facing barriers to participation

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (MOLE VALLEY)

DATE: 18th June 2014

LEAD OFFICER: GARATH SYMONDS, Assistant Director for Young People

SUBJECT: ANNUAL PERFORMANCE REPORT FROM SERVICES FOR YOUNG PEOPLE

DIVISION: MOLE VALLEY



SUMMARY OF ISSUE:

The purpose of this report is to update the Local Committee on the progress that Services for Young People have made towards participation for all young people in Mole Valley in post-16 education, training and employment during 2013-14. This is the overarching goal of Services for Young People and our strategy to achieve it is set out in 'The young people's employability plan 2012-17'.

In particular this Local Committee report focuses on the contribution of our different commissions to this goal and how they have performed during the year. Please note that the majority of detailed performance information is provided in the appendix to this report.

Next steps have also been included to set out how we will keep the Local Committee informed about developments and our progress during the year ahead.

RECOMMENDATIONS:

The Local Committee (Mole Valley) is asked to note:

- (i) The progress Services for Young People has made during 2013/14 to increase participation for young people in education, training or employment, as set out in the annexe to this report

REASONS FOR RECOMMENDATIONS:

The Local Committee has an important part to play in supporting the local development of Services for Young People, ensuring that we are providing the right support to young people in local communities. In particular they have an important formal role in relation to the Local Prevention Framework.

1. INTRODUCTION AND BACKGROUND:

- 1.1 This report is for information. It provides: a summary how participation of young people in Mole Valley has been improved; an overview of how our

different commissions have performed during the year; and a brief outline of how we will keep the Local Committee informed of our progress during 2014/15.

2. ANALYSIS:

- 2.1 In March 2014 only 26 young people were NEET compared to 57 in March 2013, a reduction of over 50%. This was also the lowest proportion of young people who were NEET in the county, at 1.1%.
- 2.2 98.8% of young people were participating in education, training, employment or re-engagement at the end of March 2014, compared to 97.4% in March 2013.
- 2.3 11 first-time entrants to the youth justice system in 2013/14, compared to 8 in 2012/13 and 20 in 2011/12
- 2.4 A more detailed analysis of performance is provided in Annex 1, Services for Young People in Mole Valley Performance Summary 2013/14.

3. OPTIONS:

- 3.1 There are no options in relation to this 'for information' report.

4. CONSULTATIONS:

- 4.1 During 2013-14 there has been wide ranging consultation with young people, staff, and partner agencies. In particular we have carried out an internal evaluation of our commissions and focussed on engaging young people in our planning for re-commissioning of Services for young people in 2015. Alongside this, the Youth Engagement Contract has secured feedback from more than 1,000 young people across Surrey in relation to different aspects of our services, the information we provide and local issues.

Members have been consulted through the Local Committee Youth Task Group, Youth Steering Groups at some of our Youth Centres and as part of the internal evaluation of our commissions. We have also been involving Members in a recently commissioned external evaluation of Services for Young People, which will report its findings in May 2014.

The feedback from these different consultations has directly contributed to the development of our services during the year.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The budget allocated to each of the commissions in Services for Young People is provided in the Annexe.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 Through local commissioning and needs analysis we focus our resources on identifying and supporting those young people who are most at risk of

experiencing negative outcomes in the future. This group includes young people from a wide range of backgrounds and its make up often varies between different parts of the county.

7. LOCALISM:

7.1 Although this report is for information and, as such, there is no decision, it is intended to provide the Local Committee with the information it needs to provide effective local scrutiny of Services for Young People.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below
Sustainability (including Climate Change and Carbon Emissions)	Set out below
Corporate Parenting/Looked After Children	Set out below
Safeguarding responsibilities for vulnerable children and adults	Set out below
Public Health	Set out below

8.1 Crime and Disorder implications

The Youth Support Service provides support to young people who have offended and those who are at risk of offending. Other Commissions within Services for Young People also play an early help role in reducing offending behaviour amongst young people, in particular the Local Prevention Framework and Centre Based Youth Work.

8.2 Sustainability implications

Delivering services for young people locally reduces reliance on transport and minimises carbon emissions as a result.

8.3 Corporate Parenting/Looked After Children implications

Young people who are looked after are a key target group for Services for Young People

8.4 Safeguarding responsibilities for vulnerable children and adults implications

Services for Young People plays a key role in safeguarding vulnerable children and young people in Surrey.

8.5 Public Health implications

Services for Young People deliver a number of services that improve the health of young people in Surrey, in particular providing them with information so that they make informed choices about healthy lifestyles, including sexual health.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 This report and the information included in the appendix have provided an overview of the performance of Services for Young People in Mole Valley and highlighted the significant progress made during 2013/14 to improve outcomes for young people.

10. WHAT HAPPENS NEXT:

- 10.1 To keep the Local Committee informed about the progress of the Service during 2014/15, Services for Young People attend up to two Youth Task Groups per year and circulate bi-annual progress reports electronically to each Task Group Member.
- 10.2 External contracts come to the end of their initial three year life in 2015 when they may be renewed or re-commissioned. Business as usual will continue alongside the re-commissioning project.

Contact Officer:

Jeremy Crouch, Lead Youth Officer East Surrey – 07968 832 437
Vicky Harris, YSS Team Manager – 07968 834 760

Consulted:

Service users were consulted in 2013 as part of an internal evaluation of commissions. The findings have been used to inform performance improvement activity and re-commissioning for 2015.

Annexes:

Services for Young People in Mole Valley Performance Summary 2013/14

Sources/background papers:

- The young people's employability plan 2012-17
-

Services for Young People in Mole Valley Performance Summary 2013/14

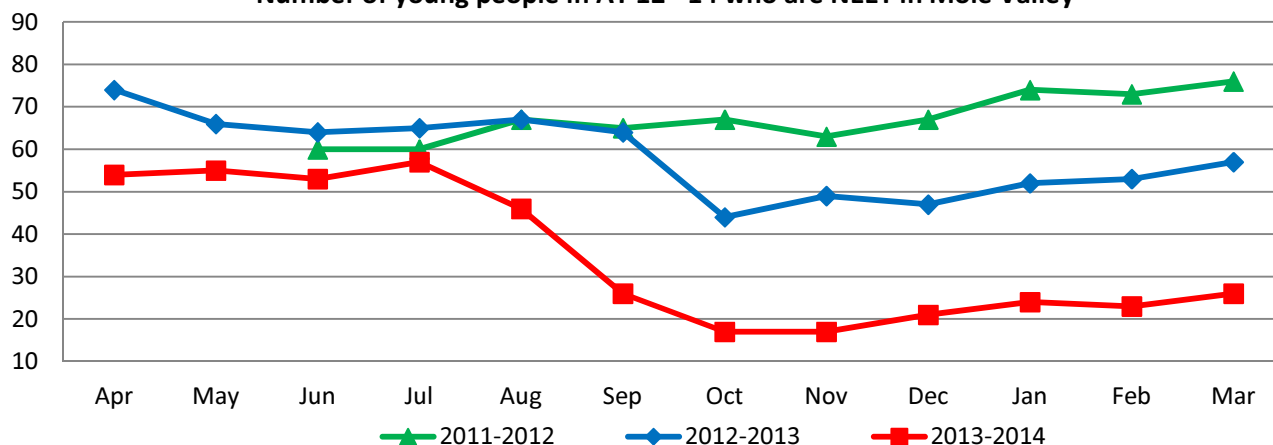
Countywide overview

Services for Young People, working with our partners, has achieved a transformational reduction in the number of young people who are not in education, employment or training (NEET) from 978 (3.6%) in March 2013 to 429 (1.5%) in March 2014. Interim benchmarking data for the November 2013 to January 2014 supports our success, showing how Surrey had the joint-lowest proportion of young people who were NEET in the country.

Local performance story in Mole Valley

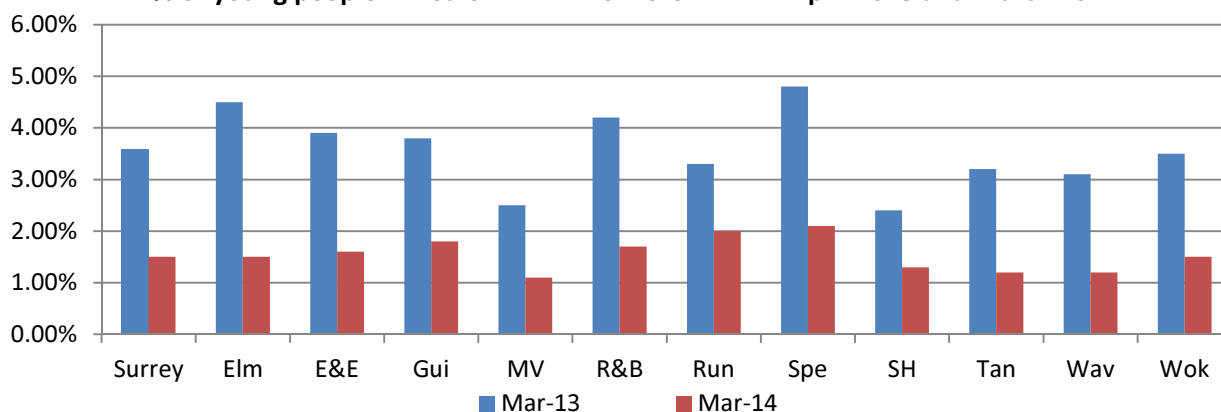
The reason for this report is to tell the local story of how Services for Young people, working with our partners, has been making a difference to young people in Mole Valley.

Number of young people in AY 12 - 14 who are NEET in Mole Valley



- In March 2014 only 26 young people were NEET compared to 57 in March 2013, a reduction of over 50%. This was also the lowest proportion of young people who were NEET in the county, at 1.1%.
- 98.8% of young people were participating in education, training, employment or re-engagement at the end of March 2014, compared to 97.4% in March 2013.

% of young people in Years 12-14 who were NEET in April 2013 and March 2014



Youth Support Service

- 1.1% of young people in years 12-14 were NEET in March 2014 compared to 2.5% in March 2013. This was the lowest rate in Surrey.
- Young people who were NEET had been out of education or work for an average of 143 days compared to 217 in the previous year
- 77 young people moved from NEET to PETE during the year compared 89 in the previous year
- 23.1% of young people who were NEET had been NEET before compared to 33.3% in the previous year
- 4.2% of young people were unknown in March 2014 compared to 6.0% in March 2013
- 11 first-time entrants to the youth justice system in 2013/14 compared to 8 in 2012/13 and 20 in 2011/12
- No young people sentenced to custody during 2013/14
- 19 disposals given to young people as a result of offending in 2013/14 compared to 24 in 2012/13
- 85 Youth Restorative Interventions (YRIs) employed with young people involved in low-level offending this year, compared to 77 last year
- 20 young people at risk of homelessness supported in 2013/14
- 10 Children in Need case managed by the YSS in 2013/14

In the course of 2013-14 Mole Valley YSS has developed on a numbers of key fronts, including professional development of staff, mapped against the quality assurance criteria. This has enabled us to provide a professional and effective response to the needs of our young people. A particular development that we have welcomed has been the introduction of the Individual Prevention Grants (IPGs), that have enabled us to achieve 'real' solutions for young people. It has enabled young people not only to participate in education, training or employment but to pursue their aspirations.

Quote from a Mole Valley young person in form of a text: "*I feel so privilege that you (YSO) are helping me to achieve my dreams to work in Claridges and I'm so glad I've been able to talk to you about other problems*".

In 2013-14 we have positively embedded effective partnership working. The Mole Valley Projx Committee is a good example, identifying gaps in provisions that affect not only the community but young people and where possible seek solutions.

Areas for development in 2013/14 include building on commitments from local businesses to give opportunities for our young people by offering work experience or work trials.

YSS Case Study – Mole Valley

In February 2014 Natalie presented as homeless at the Redhill family centre. Natalie's mum would not permit her to live at home due to their relationship. Natalie could not stay with her grandmother due to lack of space and was unable to stay at her aunt's due to an occasion of Natalie and her boyfriend being abusive on the phone. Natalie referred to tensions with family member's being related to their dislike of her boyfriend. Natalie stayed with a friend temporarily before sleeping in a tent with her boyfriend (aged 20, also homeless). Natalie was enrolled at East Surrey College on a childcare course; she had sporadic attendance at the time of the referral.

From the outset of the referral an assessment was completed collaboratively with Natalie to complete the

Common Referral Form and submit application for emergency accommodation. Natalie was accompanied to Guildford YMCA and the YSO stayed with Natalie while she undertook an 'induction' process with the YMCA staff. Natalie was also supported with the purchase of food and buying essential clothing items for the short term (e.g. underwear, sleepwear). YSO then supported applying for a longer term placement closer to Natalie's home area. YSO liaised with Nan regarding essential matters, such as acquiring identification for Natalie to apply for benefits. The following day the YSO collected belongings from Natalie's nan's house and met mum in person, including updating mum and nan about Natalie's placement. Supported with attending college during this transition by providing transport, due to the change in distance to travel. YSO continued this support when Natalie moved to a more suitable placement in her home area. YSO liaised with provider staff on a frequent basis.

YSO has emotionally supported Natalie with her relationship, as Natalie has discussed concerns over her boyfriend finding the change challenging and the impact on her. This included offering to support explaining to her boyfriend the importance of behaving in a way that will not jeopardise her tenancy. YSO also supported mediating between family and boyfriend by emotionally containing families concerns. YSO highlighted positive changes to family members, such as Natalie communicating her feelings to them more. YSO has also supported boyfriend in regards to his options for housing and has encouraged him to reflect upon Natalie's well-being separately to his own. YSO has also supported with general feelings of anxiety and made referrals to a counselling service at request of Natalie. In the meantime the YSO has offered increased contact for Natalie.

YSO supported financial circumstances by making contact with the job centre and communicating information to Natalie and her nan regarding this. Also supported with finding alternative ETE provision when Natalie made the decision to leave her college course. The YSO communication with family appears to have made communication between Natalie and her family more consistent; the YSOs emotional containment for all parties appears to have made a difference to the level of tension within family relationships. Although there remains some tensions the support provided by YSO will help develop relationships over time. The family members have also received support from YSO and this appears to be having a positive impact upon their responses to Natalie's behaviour.

YSOs support with her intimate partner relationship has allowed Natalie opportunity to reflect upon her relationship and she appears to have started making some independent decisions. Natalie's decision to take a 'break' from the relationship suggests she feels more comfortable to express her unhappiness with elements of the relationship, which YSO discussions about relationships may have contributed to. Natalie's thinking and behaviour remains somewhat influenced by the behaviour of others, however the YSO demonstrates challenges of such behaviour, which will contribute to Natalie developing helpful decision making over time. Natalie's ETE status became temporarily unstable when she left college, however YSO support to identify new opportunities is reintroducing constructive activity to Natalie's lifestyle. Natalie is disclosing concerns about her own alcohol use, which suggests she feels safe to admit areas of her life she thinks are problematic. Her willingness to discuss her sexual health may also lead to her seeking advice and making safer sexual decisions.

Natalie's accommodation status is now stable and reduces her vulnerability. This stability in living arrangements allows this basic need to be met, which has allowed Natalie to think about changes she wants to make in her life. This will have a positive impact on her emotional well-being. YSOs liaison with staff appears to have maintained the placement, even though there have been two occasions of Natalie being missing from the accommodation for a period of time. This communication appears to have prevented eviction processes being considered quickly as staff are aware of Natalie's needs.

Natalie currently has a placement at a supported housing provider. She is in contact with some family member's and continues to be supported with rebuilding the relationship with her mother. Natalie is due to commence a training project and volunteer work. Natalie is receiving emotional support in relation to her relationship and has been referred to a specialist counselling service for further support.

Commission RAG ratings explained

To summarise performance of the Centre Based Youth Work (CBYW) and Local Prevention Framework (LPF) commissions we have used a Red Amber Green (RAG) rating system to make it easier to get a sense of how a particular provider is performing. The rationale behind the RAG rating is as follows:

- Red** agreed performance not achieved and no plan in place to achieve agreed performance or mitigating factors
- Amber** agreed performance not achieved but either a robust plan in place to achieve the agreed performance, or mitigating factors as to why the performance is unlikely to be achieved
- Green** agreed performance achieved or within the tolerance zone (85% or more)

Centre Based Youth Work (£21,191 and 5.19 full-time equivalents)

Centred Based Youth Work offers open-access youth work to young people in many of the areas with the greatest need in Surrey. Management of seconded Surrey County Council staff sits with a range of local providers, who complement SCC funded delivery with matched provision in terms of funding, resources and staff and volunteer time.

Ashtead Youth Centre (The Youth Consortium – Reigate and Redhill YMCA)

The offer to young people at Ashtead Youth Centre is highly valued by both young people and the community. The team deliver a large amount of youth work including a number of residential experiences throughout the year. Ashtead Youth Centre has achieved level 2 of the Quality mark and is working towards a level 3 assessment in the new academic year.

Performance indicator	2013/14 performance					
	Agreed performance 2013/14	Actual 2013/14 performance	Achievement against agreed performance	Comparative 2012/13 performance	Direction of travel	RAG
1.1 Hours of co-produced youth work delivered from the Centre in 2013/14	850	1,032	121.4%	612	↑	Green
1.2a Young people engaged in one or more hours of youth work	248	307	123.8%	324	↑	Green
1.2b Average hours of engagement per young person	57.7	48.2	83.5%	26.5	↑	Amber
1.3 Young people attending the youth club demonstrate positive 'distance travelled' by end of intervention.*	383	109	28.5%	1	↑	Amber
1.5 Each Centre achieves the National Youth Agency quality kite mark within the first Contract Year, and retains this mark in each subsequent contract year	Yes	Yes	On track		↑	Green
2.2 Young people who have been identified as at risk of becoming NEET who have attended the centre	70	57	81.4%	Comparison not available due to change in RONI process		Amber

*Distance travelled: clear and tangible development for a young person

The Bridge (The Youth Consortium – Reigate and Redhill YMCA)

There has been a change of personnel at The Bridge with the long-standing full-time Youth & Community Worker leaving in the Summer and a new worker coming in. This accounts for why there has been a drop in hours of youth work delivered. The quality of the work continues to be high though, and The Bridge has achieved level 2 of the Quality Mark. There has been a considerable upturn in the number of young people who have demonstrated demonstrable change.

Performance indicator	2013/14 performance					
	Agreed performance 2013/14	Actual 2013/14 performance	Achievement against agreed performance	Comparative 2012/13 performance	Direction of travel	RAG
1.1 Hours of co-produced youth work delivered from the Centre in 2013/14	1134	389	34.3%	662	↓	Yellow
1.2a Young people engaged in one or more hours of youth work	202	252	124.8%	283	↓	Green
1.2b Average hours of engagement per young person	24.9	23.2	93.2%	27.7	↓	Green
1.3 Young people attending the youth club demonstrate positive 'distance travelled' by end of intervention.*	522	60	11.5%	6	↑	Yellow
1.5 Each Centre achieves the National Youth Agency quality kite mark within the first Contract Year, and retains this mark in each subsequent contract year	Yes	Yes	On track		↑	Green
2.2 Young people who have been identified as at risk of becoming NEET who have attended the centre	182	24	13.2%	Comparison not available due to change in RONI process		Red

*Distance travelled: clear and tangible development for a young person

Malthouse (The Youth Consortium – Reigate and Redhill YMCA)

The Malthouse has seen considerable development during the year. There have been some staffing issues which have meant that the centre has not been able to deliver to full capacity. The centre has now achieved level 1 of the Quality Mark and has very nearly completed Level 2.

Performance indicator	2013/14 performance					
	Agreed performance 2013/14	Actual 2013/14 performance	Achievement against agreed performance	Comparative 2012/13 performance	Direction of travel	RAG
1.1 Hours of co-produced youth work delivered from the Centre in 2013/14	708	527	74.4%	244	↑	Yellow
1.2a Young people engaged in one or more hours of youth work	168	180	107.1%	198	↓	Green
1.2b Average hours of engagement per young person	16.9	43.5	257.4%	13.5	↑	Green
1.3 Young people attending the youth club demonstrate positive 'distance travelled' by end of intervention.*	164	29	17.7%	1	↑	Yellow
1.5 Each Centre achieves the National Youth Agency quality kite mark within the first Contract Year, and retains this mark in each subsequent contract year	Yes	Yes	On track / Development needed		↑	Green

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2.2 Young people who have been identified as at risk of becoming NEET who have attended the centre	98	58	59.2%	Comparison not available due to change in RONI process		
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*Distance travelled: clear and tangible development for a young person

Bookham - Satellite (The Youth Consortium – Reigate and Redhill YMCA)

The Worker-in-Charge of Bookham Youth Centre left during the year and the Youth & Community Worker at The Bridge now directly oversees the work. Recruitment is ongoing to replace the previous worker.

Performance indicator	2013/14 performance		
	Performance in period 2013/14	Performance in period 2012/13	Direction of travel
Hours of co-produced youth work delivered from the Centre in 2013/14	63	68	↓
Young people engaged in one or more hours of youth work	54	49	↑
Average hours of engagement per young person	20.0	16.9	↑
Young people attending the youth club demonstrate positive 'distance travelled' by end of intervention.	16	0	↑
Number of young people who have previously been subject to YRIs who have attended the centre	0	0	↑
Number of young people who have been identified as at risk of becoming NEET who have attended the centre	1	Comparison not available due to change in RONI process	
Each Centre achieves the National Youth Agency quality kite mark within the first Contract Year, and retains this mark in each subsequent contract year.	N/A	N/A	↑

Local Prevention Framework (£79,332 during 2013/14)

Following a comprehensive evaluation, the Local prevention framework was re-commissioned during 2013 with a clarified focus on the outcome of increasing the resilience of young people and reducing their risk of becoming NEET and targeted by local neighbourhood. Priorities are set locally by Youth Task Groups, fora involving Members, young people partners and stakeholders. Activities commissioned often include youth work, mentoring or counselling, although a wide range of solutions have been developed across the county.

Both of the providers in Mole Valley have been able to make great use of their existing contacts and provision to ensure that the LPF has well exceeded expected performance over the year.

April 2012 – August 2013 (The Youth Consortium - £69,416)

Performance indicator	Agreed performance April 2012-August 2013	Actual performance April 2012-August 2013	% achieved April 2012-August 2013	RAG
Number of young people engaged in one or more hours of preventative activity	103	120	116.0%	

April 2012 – August 2013 (*Leatherhead Youth Project - £69,416*)

Performance indicator	Agreed performance April 2012 - August 2013	Actual performance April 2012 - August 2013	% achieved April 2012 - August 2013	RAG
Number of young people engaged in one or more hours of preventative activity	38	78	203.9%	

September 2013 – March 2014 (*Reigate and Redhill YMCA - £23,485*)

Performance Indicator	2013/14 performance				RAG
	Agreed performance (September 2013 - August 2014)	Expected performance for period September 2013 to March 2014	Actual performance September 2013 to March 2014	Achievement against expected performance	
Number of young people engaged in one or more hours of preventative activity	56	32	41	128.1%	
Number of young people engaged in 12 or more hours of preventative activity	56	32	4	12.5%	
Average hours of engagement* per young person**			4.6		
Number of young people displaying a demonstrable increase in resilience and reduction in risk	#		#		

*Engagement: a meaningful conversation or activity with a young person.

**This measure not recorded for April 2012-May 2013

September 2013 – March 2014 (*Leatherhead Youth Project - £15,015*)

Performance Indicator	2013/14 performance				RAG
	Agreed performance (September 2013 - August 2014)	Expected performance for period September 2013 to March 2014	Actual performance September 2013 to March 2014	Achievement against expected performance	
Number of young people engaged in one or more hours of preventative activity	149	133	44	33.1%	
Number of young people engaged in 60 or more hours of preventative activity	35	31	2	6.5%	
Average hours of engagement* per young person**			25.5		
Number of young people displaying a demonstrable increase in resilience and reduction in risk	#		#		

*Engagement: a meaningful conversation or activity with a young person.

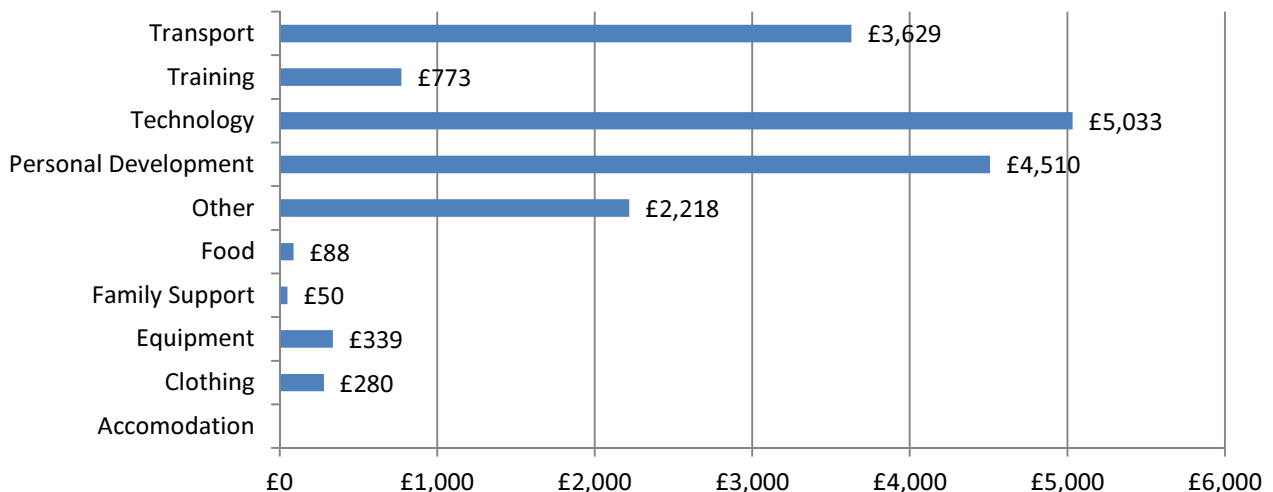
**This measure not recorded for April 2012-May 2013

This means that X young people who are at risk of becoming NEET have been engaged an average of Y times by LPF providers in Mole Valley during 2013/14.

Individual Prevention Grants (£17,000)

Individual Prevention Grants (IPGs) were introduced in Surrey in 2013/14 to remove barriers to participation for young people who are NEET or at risk of becoming NEET. Each local YSS Team had an allocated budget, set in consultation with Local Committees, to be used flexibly to respond the changing needs of young people.

IPG expenditure by type of need



- £16,921 of £17,000 (99.5%) of IPG funding was allocated to remove barriers to participation
- A total of 70 grants were given to young people with an average value of £242
- The main barriers addressed were 'Technology' (30%), 'Personal Development' (27%) and 'Transport' (21%)
- 6 of the 10 young people who were NEET during 2013/14 and received IPGs in Mole Valley were PETE in March 2014

Youth Small Grants (£17,000)

Youth Small Grants are available to small voluntary, community or faith sector organisations across Surrey to enable: more quality youth work to be delivered locally; more young people to participate in education, training and employment; and more young people to be kept safe from crime and anti-social behaviour. The grants were administered by Surrey Youth Focus for the first time this year.

The £17,000 allocated to Mole Valley Local Committee for Youth Small Grants was allocated across 8 projects to support work with young people across Mole Valley as follows:

Organisation	Project Title	Amount allocated
Ashcombe Volleyball Club	Junior volleyball coaching and junior player development	£3,500
Brockham Badgers Football Club		£5,000
CAMHS Youth Advisors (CYA)	CYA Awards	£321
Liquid Connection	North Leatherhead UNITED	£4,000
Studio ADHD	Reflections Angling Project	£2,032
Surrey Army Cadet Force	Tiger's Adventure	£338

Surrey Federation of Young Farmers' Clubs	Surrey Young Farmers - core supportive activities and development project 2012	£999
Dorking and District Young Farmers Club	Dorking and District Young Farmers (New Senior Club)	£810
	Amount allocated	£17,000
	Amount remaining	£0

Case study - Liquid Connection - United Football Programme North Leatherhead

Liquid Connection was granted £4,000 toward a youth engagement project in North Leatherhead based around football.

The grant has been used to continue the running of the successful UNITED football programme in North Leatherhead. The programme engages young people aged 11-18 in weekly football activities, helping them to be healthy, enjoy sport in a safe environment, and get to know local youth workers in the community. This includes a weekly Friday night football league, a Sunday football team for local under 18's boys, a Wednesday coaching session open to two age groups, and regular girls training sessions.

The grant was spent on funding the salary of a youth worker and qualified football coach, who leads all sessions and helps introduce young people to youth work provision elsewhere in the community. In addition, the group purchased sports equipment, subsidised fees for the North Leatherhead United under 18's football team pitch hire and referee costs, and completed training courses relating to football and first aid.

The small grant allowed the group to continue and expand the football programme; now working with 85 young people every week. The grant allowed them to continue weekly girls football sessions in the area, which whilst having mixed levels of attendance has been a very positive activity for local young women.

In addition Liquid Connection have been able to increase the opportunities we can give to young volunteers, who have been helping to run the project every week throughout the year. 10 young people have completed young leaders training and CVs have been created for these young people as a result of the process.

Sport has been a hugely helpful tool in engaging local young people and is particularly necessary in North Leatherhead, which is an area of deprivation with some young people lacking positive role models.



Leader's Ready for Work Programme (*£867,000 countywide*)

During 2013/14 SYP established the Leader's Ready for Work programme countywide, endorsed and part-funded by David Hodge (Leader of SCC). Building on the Transformation of SYP, the programme aimed to equip us to generate more individually tailored education, training and employment opportunities for young people that develop their employability. Achieving this has involved developing and embedding a range of new approaches, with three main examples below.

Re-engagement

Surrey's re-engagement programme (Ready 4 Work) is delivered in-house by the YSS and offers a bespoke local range of activities to young people who would otherwise be NEET, equipping them with the skills, attitudes and behaviours they need to 're-engage' in education, training or employment. Whilst the local offer in each area is different, the activity is underpinned by a shared employability curriculum.

- During 2013/14 this programme has engaged 1,330 young people across the county
- At the end of March 2014, 14 young were in re-engagement provision in Mole Valley

Apprenticeships

The programme has focussed on increasing the number of Apprenticeships available to young people. As well as a number of employer engagement events and increasing apprentice recruitment by SCC and our partners, the programme has offered grants to support new employers to take on apprentices.

- 482 grants have been given to employers who are now offering apprenticeship opportunities to Surrey young people
- 28 new employers in Mole Valley have taken on apprentices as a result

Employment Development Officers (EDOs)

EDOs have recently been recruited to support the YSS to develop meaningful employment and work experience opportunities for young people who would otherwise be NEET. In the SE of the County Catch 22 have developed a similar offer and fulfil the role of EDOs in these areas. Despite starting up between December 2013 and February 2014, EDOs had already secured 43 placements by the end of March.

Skills Centres (*East Surrey College - £20,000*)

Skills Centres provide foundation learning opportunities, delivered locally from some of our youth centres, to young people who would otherwise be NEET. Contracts have been awarded for three years, with projects pump primed with funding provided by Surrey County Council for the first year of delivery. This report covers the period September 2012 to March 2014, where all programmes delivered were eligible for Surrey County Council funding. Providers were monitored not only on participation but also on learner progressions, with funding being awarded partly on a payment by results basis. Across the County the programme exceeded its engagement target of 170, supporting 174 young people.

- 12 young people attended the Skills Centre in Mole Valley against a target of 12 young people
- 55% of those who attended the Skills Centre had achieved a successful and sustained progression lasting more than 3 months to further education, training or employment at the end of March 2014

Year 11/12 Transition (*East Surrey College - £35,889*)

The Year 11/12 Transition commission focuses on providing intensive support to young people in year 11 who have been identified as being at risk of becoming NEET through Surrey's partnership owned Risk of

NEET Indicator (RONI). This approach identifies young people who exhibit NEET risk factors. Examples include being a looked-after child, having previously offended, participating in alternative learning programmes, having school attendance of less than 80% and being permanently excluded from school.

Young people are allocated a key worker from the January of year 11 and provided with mentoring to help them to identify a progression route following their compulsory schooling and then supported for the first term of year 12. National research indicates that young people are most vulnerable to dropping out of further education during the period leading up to Christmas, as they may struggle to keep up with the work or decide that they have chosen the wrong courses. This support takes a variety of forms and adopts a holistic approach to addressing the multiple barriers to participation for the young people, including homelessness, substance misuse, mental health issues and family breakdown.

- Supported 38 Mole Valley young people in Year 11 who were identified, in partnership with local schools, as at risk of becoming NEET
- 95% success rate - 36 young people were in positive destinations at the end of January 2014

Pathways Team (SEND)

SEND Pathways Team work with all young people who have or previously had Statements of Special Education Needs aged 14-25, fulfilling a key statutory duty of the council to support their transition to education, training and other options. In practice this means: completing statutory Learning Difficulty Assessments (LDAs), in partnership with young people their families and other professionals, which sets out the young person's needs and the support required from an educational provider so that the young person can continue to access learning; providing information, advice and guidance to young people and their families; attending and contributing to school and college reviews; and liaising with social and educational establishments to ensure young people receive a support package that meets their needs.

- Across the county the Pathways team supported more than 2,000 young people with SEND during 2013/14
- 542 of these made the transition from year 11 to year 12 in September 2013, with 87% remaining in a positive destination at the end of January 2014.

Surrey Outdoor Learning and Development (SOLD) (£339,000 countywide)

SOLD offer outdoor learning opportunities to young people across Surrey and neighbouring areas. Many of their services are traded with other external organisations and they generated income of almost £1,050,000 in 2013/14. As well as these wider services, SOLD has been commissioned to offer local opportunities to young people who are NEET or at risk of becoming NEET in each of Surrey's districts and boroughs, relying on the YSS to engage young people.

- 5% increase in total visitors to SOLD countywide from 30,920 in 2012/13 to 32,420 in 2013/14
- 18% increase in income generated by SOLD during 2013/14
- 169 young people engaged in SOLD sessions in the SE, referred from the YSS, meaning expenditure of £9,370 against a budget of £35,000

Youth Engagement Contract (*Working Links - £360,000 countywide*)

The Youth Engagement Contract is a countywide service, largely delivered online and is designed to ensure young people are able to access the information, advice and guidance (IAG) that they need to make good decisions at key points in their lives. The offer comprises two main elements. The first is U-Explore, an online careers and education IAG service, whilst the second is 'wearesurge.co.uk', a co-produced online platform to engage young people and provide young people information in a way that is right for them.

- 53,059 young people accessed IAG on Surge
- 16,398 young people accessed careers and education IAG on U-Explore
- 2,872 social media comments and 'likes' related to IAG content

Following user testing in 2013 Surge and U-Explore undertook a series of improvements including the addition of live volunteering and apprenticeship opportunities and over 1,000 things to do and places to go for young people in Surrey. A supplier relationship management project was completed in March 2013 with Working Links exiting the contract and Surrey signing new contracts with U-Explore and The Eleven directly. At the same time the Surge website was completely rebuilt to significantly improve the service to young people. In total the SRM project saved the council £250,000 on the Youth Engagement Contract.

SURREY COUNTY COUNCIL**LOCAL COMMITTEE (MOLE VALLEY)****DATE:** 18 JUNE 2014**LEAD OFFICER:** SANDRA BROWN**SUBJECT:** LOCAL COMMITTEE & MEMBERS' ALLOCATION FUNDING - UPDATE**DIVISION:** ALL**SUMMARY OF ISSUE:**

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation.

For the financial year 2014/15 the County Council has allocated £10,300 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. This report provides an update on the projects that have been funded since April 2014 to date.

RECOMMENDATIONS:**The Local Committee (Mole Valley) is asked to note:**

- (i) The amounts that have been spent from the Members' Allocation and Local Committee capital budgets, as set out in Annex 1 of this report.

REASONS FOR RECOMMENDATIONS:

The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Greater transparency in the use of public funds is achieved with the publication of what Members' Allocation funding has been spent on.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets and directs that this funding should be spent on local projects that promote the social, environmental and economic well-being of the area.
- 1.2 In allocating funds councillors are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
- A safe place to live;
 - A high standard of education;
 - A beautiful environment;
 - A vibrant economy;
 - A healthy population.
- 1.3 Member Allocation funding is made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

2. RECENT COMPLETED PROJECTS:

- 2.1 Several projects have taken place within the last 3 months, here are a couple of examples of the projects

Charlwood Village Fete

£1000,00 was given by Councillor Helyn Clack to support the Charlwood Village Fete. The Village Fete is an essential part of rural life and provides fun and entertainment for all age groups in the communities of Charlwood and Hookwood. The project will increase community involvement, and by drawing attendance at the Fete from a wider area, will in addition, raise awareness of the village and the issues it faces being a close neighbour to Gatwick Airport.

Dorking Christian Centre - Defibrillator

Councillor Hazel Watson gave the Dorking Christian Centre £400,00 to assist them in providing a defibrillator, which will be placed outside the Dorking Christian Centre for general use. This could benefit in excess of 40,000 people who visit the Christian Centre each year.

3. ANALYSIS:

- 3.1 All the bids detailed in Annex 1 have been considered by and received support from the local county councillor and been assessed by the Community Partnerships Team as meeting the County Council's required criteria.

4. OPTIONS:

- 4.1 The Committee is being asked to note the bids that have already been approved.

5. CONSULTATIONS:

- 5.1 In relation to new bids the local councillor will have discussed the bid with the applicant, and Community Partnerships Team will have consulted relevant Surrey County Council services and partner agencies as required.

6. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 6.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The county councillor proposing each project has assessed its merits prior to the project's approval. All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 6.2 The current financial position statements detailing the funding by each member of the Committee are attached at **Annex 1**. Please note these figures will not include any applications that were approved after the deadline for this report had past.

7. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 7.1 The allocation of the Members' Allocation and Local Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.

8. LOCALISM:

- 8.1 The budgets are allocated by the local members to support the needs within their communities.

9. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report

Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

10. CONCLUSION AND RECOMMENDATIONS:

10.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework.

11. WHAT HAPPENS NEXT:

11.1 Payments to the organisations have, or will be paid to the applicants, and organisations are requested to provide publicity of the funding and also evidence that the funding has been spent within 6 months.

Contact Officer:

Sue O’Gorman, Local Support Assistant, 01737 737694.

Consulted:

- Local Members have considered and vetted the applications
- Community Partnership Team have assessed the applications

Annexes:

Annex 1 – The breakdown of spend to date per County Councillor, including the breakdown of spend to date per County Councillor of the Local Committee Budget.

Sources/background papers:

- All bid forms are retained by the Community Partnerships Team

Mole Valley Members Funding - Balance Remaining 2014-2015

Each County Councillor has £10,300 to spend on projects to benefit the local community, also an equal portion of the local committee's capital funding.

				REVENUE	LC CAPITAL	DATE PAID
Helyn Clack	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£10,300.00	£5,833.00	
	EF700232072	Charlwood Village Fete	Charlwood Village Fete - to increas community involvement	£1,000.00		12/05/2014
	EF800226053	Challengers	Challengers Dorking Summer Playscheme	£573.00		12/05/2014
	EF700233347	Ockley Parish Council	Mowing of bank on Ockley Village Green	£740.00		22/05/2014
BALANCE REMAINING				£7,987.00	£5,833.00	

				REVENUE	LC CAPITAL	DATE PAID
Stephen Cooksey	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£10,300.00	£5,833.00	
BALANCE REMAINING				£10,300.00	£5,833.00	

				REVENUE	LC CAPITAL	DATE PAID
Clare Curran	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	£10,300.00	£5,833.00	
	EF800230120	Head2Head Theatre	Multi-sensory drama entertainment for children with a range of disabilities (and their families)	£740.00		
BALANCE REMAINING				£9,560.00	£5,833.00	

Mole Valley Members Funding - Balance Remaining 2014-2015

Each County Councillor has £10,300 to spend on projects to benefit the local community, also an equal portion of the local committee's capital funding.

	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	LC CAPITAL	DATE PAID
Tim Hall	EF800228909	Fetcham Village Infant School	Replace fence around school	£10,300.00	£5,833.00 £5,630.00	
BALANCE REMAINING				£10,300.00	£203.00	

	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	LC CAPITAL	DATE PAID
Christopher Townsend				£10,300.00	£5,833.00	
BALANCE REMAINING				£10,300.00	£5,833.00	

	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	LC CAPITAL	DATE PAID
Hazel Watson	EF800226009	Dorking Christian Centre	Defibrillator	£10,300.00	£5,833.00 £400.00	12/05/2014
BALANCE REMAINING				£10,300.00	£5,433.00	